

COLLEGE OF THE SISKIYOU
INSTRUCTION COUNCIL MINUTES – MEETING #12

Friday, April 10, 2015

Board Room

Present: Brian Busk, Neil Carpentier-Alting, Dave Clarke, Vickie Donaldson, Tim Frisbie, Eric Houck, Steve Reynolds, Bart Scott, Greg South, Bob Taylor, Chris Vancil, Dennis Weathers

Absent: Dennis Roberts, Valerie Roberts, Nancy Shepard

Item 1. Approval of Minutes from Meeting 11

A motion was made to approve the minutes from meeting 11 (Steve/Chris). No discussion. All in favor.

Item 2. Summer Work Schedule

The proposal for the summer work schedule is to begin two weeks earlier than usual, right after the end of the spring semester, and end two weeks earlier in order to gear up for fall semester. Campus would be open Monday-Thursday and closed on Fridays. Some members questioned if this impacted our students and thought we should investigate it. Others added that when the campus was open on Fridays, traffic was light to non-existent. Dr. South will take this information forward to Scotty.

Item 3. IC Evaluation

The Accreditation Steering Committee drafted a self-evaluation form for campus committees/councils. Self-evaluations of governing bodies are needed for accreditation purposes. IC agreed that this form is more of a report than a self-evaluation. Mike Graves and Doug Haugen also developed a form that would be appropriate for all members of a committee/council to answer. That information would feed into the self-evaluation form. The self-evaluation form discussed today would be filled out by the chair only, not each individual member. Dave Clarke mentioned that “timely” should be added to the Minutes Posted column. He also suggested that the entire committee/council sign off on the document.

Item 4. Other

- IEPI - Several people on campus have already attended workshops on the Institutional Effectiveness Partnership Initiative (IEPI). The goal of this initiative is to reduce accreditation sanctions and audit issues. Our work on this has to be done and submitted by June 15. There are 18 indicators; four due this year and 14 due next year. We may be able to get all 18 done this year. Bart has worked on the 18 indicators already, but he would like some help in completing them. If you can help, let Bart know. We will need to set some goals and will have to make an attempt to meet the goals. It was noted that we don't want these numbers to contradict the numbers from the institutional goals.

Item 4. Other – Continued

- Kinesiology-Soccer – The counselor position and the Kinesiology/Soccer position are currently being advertised. Chris said he has been approached by several people asking how the kinesiology/soccer position got moved up above English /Basic Skills (see the list below for the IC recommendation to the President). The past practice has been that the IC recommendations on new instructor rankings went to the President and if the President did not agree with the recommendation, he/she gave some rationale to support their decision. Also, there was not the option for departments to make the argument to support their positions. We need to tighten up the hiring procedure. Dr. South will take this forward to Scotty.

RANKING	Total Score	Rank
Counselor	24	1
English (Basic Skills)	35	2
PE/Kinesiology	38	3
Welding	52	4
Math	58	5
English (Comp)	72	6
Math	87	7

- Maria Fernandez has not made her presentation on the ASC/TLC to other committees or to the President yet.

The meeting adjourned at 3:09 p.m.