

COLLEGE OF THE SISKIYOUUS
INSTRUCTION COUNCIL MINUTES – MEETING #2

Friday, September 22, 2017

Board Room

Present: Jude Baldwin, Cora Brownell, Neil Carpentier-Alting, Vickie Donaldson, Elaine Eldridge, Dennis Roberts, Todd Scott, Chris Wehman, Zach Zweigle

Absent: Dave Clarke, Bill Hirt, Valerie Roberts, Bart Scott

Item 1. Approval of Minutes from September 1, 2017

The minutes from the meeting on September 1, 2017, were approved as read.

Item 2. Instructional Equipment List

Last year Instruction Council requested that the Deans prioritize the instructional equipment list. The Deans and the VP met yesterday to rank the requests. We have approximately \$110,000-120,000 available that is intended for scheduled maintenance and instructional equipment. We were originally supposed to receive \$182,000, but it has been reduced. Of that amount Maintenance requested \$50,000 to replace a boiler. Items that were under \$1,000 were removed from the list and may come out of the department budget. The list we are reviewing today is the list of priorities. Three are a low priority and most likely won't make the cut. There is only one item that was ranked as a two. The microfilm reader on the #1 list may be purchased from another fund. Todd is looking for other funding sources for EMS. If the ones move forward it is still over the amount that is available. The Deans may have to meet again to reprioritize the ones. This list goes to College Council next week. Chris Wehman, David Blink, and Zach will need to meet to discuss the mini Mac lab.

Item 3. Compressed Calendar (how it's working)

For the 2017-18 academic year, both semesters begin on a Tuesday, which means there are only 14 Mondays in the fall semester. This has created issues for the nursing classes. Other items that have contributed to the nursing class issues are new curriculum and Canvas. They will try to take advantage of the winter intersession.

- The Fire program will need to meet on Fridays in order to fit into the 16-week calendar.
- The theater department has adjusted to the compressed calendar and time block changes.
- Students in the Lodged are staying a shorter time, but still paying the same amount of money as an 18-week semester. Student Services is working on this issue.
- Elaine has heard complaints about the evening classes ending at 10 pm. For 2018-19, night classes will most likely start at 6pm.
- Zach heard that the athletic team practices were supposed to be changed so they weren't all taking place in the afternoon.

Item 4.

Other

- Credit by Exam – Academic Senate is still working on this document. A draft will go to the Senate and then to Instruction Council.
- APs/BPs – Instruction Council will be updating administrative procedures and Board policies this year.
- Elaine will follow up with Dave Clarke regarding the class hour.

The meeting adjourned at 1:20 p.m.