Topic	(I) Information/ (A) Action

Welcome and Introductions!
 	
Announcements
 	
Old Business
  I.   **Review of APs and BPs (I/A)**
     a. AP 3750 Use of copyrighted material (Tabled at College council 4/24, Jude Baldwin will be revising, per Instruction Office.
     b. AP 4260 Prerequisites and Co-requisites (tabled at College Council 5/23/19 and sent back to Instruction)
     c. AP 4610 Instructional Services Agreements (tabled and on hold per Vickie)
	Welcome and Introductions!
	
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	  I. **Review of APs and BPs (I/A)**
	     a. AP 3750 Use of copyrighted material (Tabled at College council 4/24, Jude Baldwin will be revising, per Instruction Office.
	Rexford Move. Tischler Second. Discussion: Policy seems standard. Tischler recommends offering training for faculty such as a flex activity. Baldwin mentioned that the AP has been amended to include OER (per College Council recommendation). All approved.
	ACTION: Forward to College Council for approval.
	     b. AP 4260 Prerequisites and Co-requisites (tabled at College Council 5/23/19 and sent back to Instruction)
	Rexford Move. Baldwin Second. Discussion: Who has access to determine if a student actually met the prerequisite? Could an instructor waive a prerequisite? Recommended to take a look at the current Prerequisite Challenge form and revisit AP 4260. Rexford moves to table discussion. Baldwin second.
	ACTION: Perlas to obtain Prerequisite Challenge form for review at next meeting. Perlas to re-agendize AP 4260.
	     c. AP 4610 Instructional Services Agreements (tabled and on hold per Vickie)
	Rexford moves. Golly second. Discussion: Does an agreement, over a certain amount, for a 3rd party have to go to board? Recommended seeking legal council feedback. Page 2 should indicate that instructors meet the minimum qualifications and not just 'list qualifications'. Rexford moves to table. Klever Second.

Mission Statement
College of the Siskiyous promotes learning and provides academic excellence for the students of Siskiyou County, the State of California, the nation and the world.
COS provides accessible, flexible, affordable, and innovative education leading to associate degrees, certificates, college transfer,
career and technical education, workforce training, and basic skills preparation.

New Business

I.   **Instructional Equipment $$ - $53,727.67 (I/A)**

   a.   Review of 19-20 ranked Instructional Equipment and Technology and discuss allocation process

II. **SLO Manual (I/A)**

   a.   Review & Discuss Academic Senate approved manual

New Business

I.   **Instructional Equipment $$ - $53,727.67 (I/A)**

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   Discussion: What Prioritized CQIP requests are eligible. ASC was the only funded request. Rexford proposes that we evaluate the entire CQIP list to prioritize.

   ACTION: Perlas to email entire 19-20 CQIP Spreadsheet with Prioritization Ballot and re-agendize for next meeting.

II. **SLO Manual (I/A)**

   a.   Review & Discuss Academic Senate approved manual

   Discussion: Tischler mentioned that in the past, final grades were used to measure SLOs in Curricunet. IEPI recommended that Faculty use a strategy that is meaningful. Faculty shouldn't be doing data entry work only, analyzing data. Recommended that manual go back to Senate/SLO committee to review the SLO process. Rexford stated that although the SLO Committee has been created, the committee is currently not active. Tischler shared that the SLO Committee would be operable if there was an identified, compensated, SLO Chair. Tischler will discuss with Academic Senate President. Baldwin mentioned that Student Services has difficulty with 'Assessment to Advance'. Rexford suggests that Student Services needs an SAO process and that we incorporate separate SAO process into the Manual. Perlas recommends we revisit ILOs (2009). Baldwin states that on page 13 it mentions compensation. In the past, there were Department Chairs but they have since been eliminated. Baldwin recommends that the documentation reflect what is actually being done (ie Faculty leading the Program Review and SLO process).

   ACTION: Perlas to share feedback with Academic Senate (AS) and request that the manual be placed on the AS agenda. Feedback to include: Revisit of approved assessment strategies and SLO process, incorporating an SAO Process and review of information to ensure accuracy. Perlas to research 2009 ILOs.

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III. **Adjunct Overload**	**III.** **Adjunct Overload** This form was developed to keep track of the times we overload a part-time faculty member (over 67%). We have overloaded a couple of part-time faculty this semester. The form is to be completed by the Dean. **IV.** **Student Code of Conduct Form** This form was developed to document student behavior issues, including plagiarism. Instructors are allowed to give students an "F" for an assignment that has been plagiarized, but cannot fail the student for the course. For a second instance of plagiarism, the student will be required to meet with Doug and/or Melissa. This form will be available on the web.
IV. **Student Code of Conduct Form**	
Future Items?	**Future Items?** • Existing BP 4040 but no AP 4040 – Library Learning Support Services. Should ASC be included? • AP 4260 • AP 4610 • Instructional Equipment $$ • Cannabaceae Program • ILO - update
Adjourn	**Adjourn: 10:55am**