

**Safety Committee**  
College of the Siskiyous, 800 College Avenue, Weed, CA 96094

**Safety Committee Minutes**  
**April 14, 2023**

“It is the purpose of the Safety Committee of College of the Siskiyous to promote a safe working environment for the Staff, Students, and the General Public by creating and maintaining an active interest in safety by each district employee and to assist in the overall effort to minimize the frequency of accidents throughout the district, and to identify corrective measures needed to eliminate or control recognized safety hazards.”

**Committee members present:**

Veronica Rivera, Rick Bennet, Maria Ferrasci, Kyle Heath, Gabbi Aston, Amy Howell, James Wilcox, Maggie Crowder, Lou Mero, Jon Jon Junpradub, Ido Isler, Kevin Bradford, Hallie Coppi, Phil Clark/ Keenan rep

**Not present:**

Jenny Heath, Amy LaMachia, Stephanie Richardson

**Note taker:**

Melinda Garland / Michael Huffstetler

The meeting was called to order in person at 9:01 a.m.

**Approval of Minutes:**

Minutes from February 3, 2023; AH motioned, II 2<sup>nd</sup> motion passed.

**For Discussion and Action:**

Committee welcomed Kristi Wilson to the group.

**Recurring Reports:**

- RASP: PC mentioned COS still has days to use. Forklift training will happen before June 30<sup>th</sup>. SDS inventory in July to move to Keenan online SDS.
- Keenan Reports: SWACC was rescheduled due to snow. New date for Weed campus and Eagle’s Nest is May 17<sup>th</sup>. Yreka campus is May 18<sup>th</sup>.
- Employee Accident Reports: 5 accidents between February 23<sup>rd</sup> and March 6<sup>th</sup>. There was one old accident from 9/4/22 which has recently been reported.
- Student Accident Report: There are no accidents to report this month.
- Yreka Incident reports: Issues with the homeless is on-going, but now reporting every incident to Yreka PD to make contact. Between this and more cameras on site, these are reducing the issues a bit.
- Monthly Safety Topics: PC mentioned back injury prevention. He will provide some information to MG and MH.

- Maintenance Safety Request: Baseball backstop netting support poles were falling and in danger of hurting student athletes. VR is unsure the cost but the repair needed to happen right away. There was an unsafe conditions report filed. Facilities will be asking for Safety Credits once we receive the invoice.
- Safety Credit Request: VR received inspection reports on the fire places in both lodges and also the Student Center. Due to damage in the chimneys, all the fire places were closed. Cost for these repairs per chimney run \$27K - \$38K. VR will email RB the quotes for the chimney repairs and he will get with Patrick Walton regarding a CQUIP for the repairs.

#### **New Business:**

- Review of AP 6800 – VR brought up possibility of new / updated language. Main point of the review is ongoing issues with employees calling Facilities and not 911 when there are safety issues with students or public. AP 6800 states that police should be called for disturbances/ incidents. COS does have an MOU with Weed PD and VR mentioned that she does not think people realize this and so they call her department. RB suggested that this goes out in Char Perlas' weekly message. KW suggested going over this AP in onboarding and also quarterly blast notices. RB also mentioned placing notices in other areas around campus. PC did confirm that there are Keenan training videos that can be assigned to employees.

#### **Old Business**

#### **Other Items**

#### **Future Meetings:**

May 12

Meeting adjournment 9:31 a.m.

Respectfully submitted,

Melinda Garland and Michael Huffstetler