

ADMINISTRATIVE SERVICES COUNCIL AGENDA

**Wednesday, October 16, 2019
1:00 pm to 2:30 pm
Board Room**

Membership

Darlene Melby (Chair)	
Jesse Cecil	Wayne Keller
Jodi Dawson	Cindy Martel
Ryan Galbraith	Veronica Rivera
Melissa Green	Carie Shaffer
Kent Gross	Desiree Kaae (Minutes)

Committee's Charge:

As part of the participatory governance structure and decision-making process of the college, the Administrative Services Council brings together college constituents in a meeting to advise and consult on college-wide issues related to administrative, operations, and facilities services. This group serves in a recommendation capacity through the participatory governance process to the college.

AGENDA

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|---|---------------------------------|---------------------------------|------------------|------------------|--------------------|--------------------|--------------------|--------------------|------------------|--------------------|--|
| Item 1. Approval of Minutes
Minutes of the September 18, 2019 Meeting | Action (Melby) | | | | | | | | | | |
| Item 2. Review or Recommend Board Policies and Administrative Procedures | Action (Melby) | | | | | | | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><u>Board Policy</u></td> <td style="width: 50%;"><u>Administrative Procedure</u></td> </tr> <tr> <td>BP 6100 (review)</td> <td>AP 6100 (review)</td> </tr> <tr> <td>BP 6300 (revision)</td> <td>AP 6300 (revision)</td> </tr> <tr> <td>BP 6307 (revision)</td> <td>AP 6307 (revision)</td> </tr> <tr> <td>BP 6800 (review)</td> <td>AP 6800 (revision)</td> </tr> </table> | <u>Board Policy</u> | <u>Administrative Procedure</u> | BP 6100 (review) | AP 6100 (review) | BP 6300 (revision) | AP 6300 (revision) | BP 6307 (revision) | AP 6307 (revision) | BP 6800 (review) | AP 6800 (revision) | |
| <u>Board Policy</u> | <u>Administrative Procedure</u> | | | | | | | | | | |
| BP 6100 (review) | AP 6100 (review) | | | | | | | | | | |
| BP 6300 (revision) | AP 6300 (revision) | | | | | | | | | | |
| BP 6307 (revision) | AP 6307 (revision) | | | | | | | | | | |
| BP 6800 (review) | AP 6800 (revision) | | | | | | | | | | |
| Item 3. Department Reports | Information | | | | | | | | | | |
| <ul style="list-style-type: none"> • Facilities (Rivera) • Bookstore (Galbraith) • Food Services (Martel) • Business Office (Gross) • IT (Keller) | | | | | | | | | | | |
| Item 4. Report out on College Council | Information (Melby) | | | | | | | | | | |
| Item 5. Cost Containment Ideas | Information (Melby) | | | | | | | | | | |
| Item 6. Other | | | | | | | | | | | |
| Item 7. Adjournment | | | | | | | | | | | |

Meeting Time and Dates: 3rd Wednesday of the Month, 1:00 – 2:30

September 18, 2019	February 19, 2020
October 16, 2019	March 18, 2020
November 14, 2019	April 15, 2020
December 12, 2019	May 20, 2020