

**COLLEGE OF THE SISKIYOU**  
**CURRICULUM COMMITTEE MEETING – MEETING NO. 13**

*2:00 p.m., Tuesday, March 5, 2019*

*ESTC 107*

**Present:** Dr. Bogue, Jodi Dawson, Elaine Eldridge, Tim Frisbie, Katie Gale, Mike Graves,  
Dr. Greene, Michele Korkowski, Dennis Roberts, Charlie Roche and Dr. Zweigle  
**Absent:** Elaine Eldridge and Mark Klever  
**Guest:** Maria Fernandez

**Regular Agenda**

**1. Approval of Minutes –February 26, 2019**

A motion was made and seconded (Frisbie/Roche) to approve the minutes. The minutes were approved with no corrections.

**2. Course Approvals – Create a Credit Course**

A motion was made and seconded (Greene/Roche) to approve CHEM 1050. Motion carried.

**a. CHEM 1050 – Chemistry in Society**

This is an approved course with no changes. It was lost in the conversion from CurricUNET to eLumen so it has been put in and being moved through the approval steps.

**3. New Distance Education Language – Maria Fernandez**

A motion was made and seconded (Graves/Greene) to approve the new Distance Education language. Motion carried.

Maria Fernandez attended the meeting to provide an update on the new Title 5 regulations for Distance Education. The updated Title 5 language modifies requirements for regular and effective contact to include student-to-student contact and exclude correspondence. The changes also require a separately reviewed course addendum to the course outline of record (COR). The five areas that were debated under Title 5 were:

- Definition and Application
- Course Quality Standards
- Instructor Contact
- Separate Course Approval
- Faculty Selection and Workload

These changes will be reflected in the DE addendum and the DE handbook.

**4. Other**

The 30 courses on step 1 still in the queue will be deactivated tomorrow unless Mike has heard from the faculty member.

**5. Adjournment**

The meeting was adjourned at 2:30 p.m.