

**COLLEGE OF THE SISKIYOU**

**CURRICULUM COMMITTEE MEETING – MEETING NO. 19 -- MINUTES**

*9:00 a.m., Tuesday, March 16, 2021*

**ZOOM Mtg. No -- 94214996654**

**Present:** Katie Elwood, Neil Carpentier-Alting, Josh Collins, Dave Clarke, Michelle Knudsen, Mark Klever, Charlie Roche, Nancy Miller, Michele Korkowski, Ed Kephart,  
**Absent:** Susie Clark, Char Perlas, Val Roberts.

Motion: Clarke/Neil

I. **New Courses**

A. **Non-Credit Courses**

**Note: Items B.1-5 tabled from previous meeting.**

1. WORK 0540 – Technical Support
  - i. Effective Date: Summer 2021
  - ii. Submission Rationale: This is a new course, hours range from 20-50 hours. The non-credit course is the equivalent of community education XBC0400.
  - iii. Hold to same standard with action verbs?
  - iv. There are no assessable SLO's.
  - v. Discuss with Susie regarding Objectives vs SLO's.
  - vi. Do not be as rigorous on SLO's for Non Credit.
  - vii. Was moved from Community Ed to NonCredit (Google Certificate).
  - viii. Is the intent to archive the Community Ed Classes?
  - ix. Table all 5 of these classes and discuss with Susie the procedure of moving courses from Community Ed to Non Credit .
2. WORK 0541 – Computer Networking
  - i. Effective Date: Summer 2021
  - ii. Submission Rationale: This is a new course with hours ranging 20-50 hours. This the equivalent of XBC0401.
3. WORK 0542 – Operating Systems
  - i. Effective Date: Summer 2021
  - ii. Submission Rationale: This is a new course with hours ranging 20-50 hours. This the equivalent of XBC0402.
  - iii.
4. WORK 0543 – System Administration and IT Infrastructure Services
  - i. Effective Date: Summer 2021
  - ii. Submission Rationale: This is a new course with hours ranging 20-50 hours. This the equivalent of XBC0403.
  - iii.

5. WORK 0544 – IT Security
  - i. Effective Date: Summer 2021
  - ii. Submission Rationale: This is a new course with hours ranging 20-50 hours. This the equivalent of XBC0404.
  - iii.

II. **Revised Courses**

A. **Credit Courses**

Clark/Neil Motion:

1. ADJ 1503 – Legal Aspects of Evidence
  - i. Effective Date: Fall 2021
  - ii. Submission Rationale: Mandatory Revision: Added DE Addendum, Revised CSLOs and textbooks
  - iii. Approved
2. ADJ 1505 – Criminal Investigation
  - i. Effective Date: Fall 2021
  - ii. Submission Rationale: Mandatory Revision: Added DE Addendum
  - iii. Approved
3. ADJ 1517 – Community and the Justice System
  - i. Effective Date: Fall 2021
  - ii. Submission Rationale: Mandatory Revision: Added DE Addendum; Revised textbooks
  - iii. Approved
4. ADJ 2002 – Concepts of Criminal Law
  - i. Effective Date: Fall 2021
  - ii. Submission Rationale: Mandatory Revision: Added DE Addendum; Updated textbook to current edition.
  - iii. Approved
5. ADJ 2524 – Introduction to Corrections
  - i. Effective Date: Fall 2021
  - ii. Submission Rationale: Mandatory Revision: Added DE Addendum; Updated textbook to current edition.
  - iii. Approved
6. ADJ 2526 – Criminal Court Process
  - i. Effective Date: Summer 2021
  - ii. Submission Rationale: Mandatory Revision: Added DE Addendum
  - iii. Approved

7. ADJ 2528 – Criminology
  - i. Effective Date: Fall 2021
  - ii. Submission Rationale: Mandatory Revision: Added DE Addendum; Revised textbooks  
Approved

8. FIRE 9181 – Fire Fighter II
  - i. Effective Date: Fall 2021
  - ii. Submission Rationale: Mandatory Revision: Revised CSLOs
  - iii. Submission Rationale: Add DE, Revised grade options, auditing course, time commitment, limitations on enrollment, methods of evaluation, textbooks, CSLO's; removed ENGL 0850 Prerequisite.
  - iv. Approved

9. BIO 2600 – Microbiology
  - i. Effective Date: Spring 2022
  - ii. Submission Rationale: Improvements to Program of Study: Add DE and new prerequisite BIO0891, Revised grade options, auditing course, time commitment, limitations on enrollment, methods of evaluation, textbooks, CSLO's; removed ENGL 0850 Prerequisite.
  - iii. 2 Lec/6 Lab per week. Spends more hours in lecture. Would like to change to 3/5. More reflective of classroom teaching. Changing from 4 units to 4.5 units.
  - iv. Needs to go through Assist for unit changes. Does not need resubmitted for review. Just goes through as a technical change.
  - v. Change to Fall 2021, if unable it may be Spring 22. Issues with eLumen.
  - vi. Move Entrance skills to Prerequisite/Co-requisites and Anti-requisites and advisories.
  - vii. No prerequisites were removed.
  - viii. Table.

III. **Guidance for Updating Programs Imported into Elumen** –Attached

- Clarification of awards will pull directly to catalog.
- Justification doesn't pull through to the catalog, but catalog description does.
- Term 1,2,3,4 implies a sequence. Not all courses are required in a specific order.
- Sequence vs cycle. eLumen states sequence and not cycle.
- Under each term put "Recommended Sequence, see your counselor or advisor."
- Terms: For specific programs such as Nursing, Paramedic, etc, you can indicate required courses in a sequence., otherwise see the counseling office for specific course sequencing.
- Suggested we move this discussion to Instruction Council.

IV. **Revisions to Curriculum Documents**

A. Curriculum Committee Handbook

B. Curriculum Committee Annual Training Manual  
Tabled.

V. **Other**

Adjourned 10:38