Distance Learning Committee
College of the Siskiyous
800 College Avenue
Weed, CA 96094

DISTANCE LEARNING COMMITTEE MINUTES
Monday, March 11, 2019
3:40-4:35 pm, DLC4

A. MEMBERS PRESENT
Meeting began at 3:40 pm, PST
Present: Shawn Abbott, Anne-Marie Kuhlemann, Alison Varty, David Blink, Maria Fernandez, Mike Tischler, Jude Baldwin

Guest: Elizabeth Carlyle

Members absent: Zachary Zweigle

B. PUBLIC COMMENT
No public comment

C. APPROVAL OF MINUTES
Minutes were reviewed. Varty moved to approve/ Tischler second. Unanimous approval of the minutes.

D. ACTION / DISCUSSION ITEMS
1. Introduce Guest: Liz Carlyle
   a. Fernandez introduced English Instructor Carlyle, who has an interest in joining the committee.
2. 3/8 OEI Consortium Meeting Update: Fernandez shared notes taken from the meeting. Take-aways from the notes:
   a. If growth is going to be online, how do we capitalize and grow our online programs, what elements need to be in place?
   b. Develop a 3-year Distance Learning schedule and prioritize data to inform our offerings.
   c. Traditional course offerings (between 9-3pm) are more of a barrier
   d. Discuss the value in the online degree—what should it look like?
   e. What degrees do we want online (which already are online)? This needs to be a larger senate discussion.
3. DL research requests:
   a. Track growth rates/FTES for comparison in modality—on-campus vs. online
   b. Online vs on-campus success rates

Distance Learning Committee:
Chair: Maria Fernandez	*David Blink*
Dr. Zachary Zweigle	*Jude Baldwin*
Shawn Abbott	*Alison Varty*
Anne-Marie Kuhlemann	*Dr. Michael Tischler*

      c. Annual online section inventory (for OEI/POCR purposes)
      d. Profile of our online student: # of units, modality, local or not
      e. Focus group research of online scheduling for athletes
4. Local POCR: How can COS support this effort?
      a. COS should recognize the value of POCR and brand it as our commitment to quality-approved courses
      b. Communicate to staff and faculty what POCR is
      c. Faculty are responsible for course quality, but the committee recognized that reviewing courses is above and beyond normal faculty duties, and thus, should be compensated
      d. The group also suggested a Flex Course Design Academy camp in the summers or over intercession
5. Local POCR: What should it look like at COS?
      a. A POCR Team approach for buy-in, resources, planning, promotion, recognition, and sustainability
      b. One idea: one instructor from each division/department trained as serving on review team
6. Online Teaching Requirements: How can COS support our instructors?
      a. Reimburse 65$ for IOTL @One course
      b. COS should recognize the value of teaching requirements and communicate it as our commitment to student success.
      c. Communicate recent Title V Distance Education changes.

E. CLOSED SESSION

No closed session:

F. ADJOURNMENT

Meeting was adjourned at 4:35 pm, PST