



Distance Learning Committee

College of the Siskiyous
800 College Avenue
Weed, CA 96094

DISTANCE LEARNING COMMITTEE MINUTES

Thursday, Feb 4, 2021

3:00-4:00 pm, via Zoom

A. MEMBERS PRESENT

Meeting began at 3:08 pm, PST

Present: Maria Fernandez, Jude Baldwin, David Blink, Elizabeth Carlyle, Michael Tischler, Alison Varty, Carly Zeller, Natalie Bradley, Anne-Marie Kuhlemann, Valerie Roberts,

Members Absent: none

Guest: none

B. PUBLIC COMMENT

No public comment.

C. APPROVAL OF MINUTES

Blink moved to approve Dec 3 minutes/Zeller second. Dec 3 minutes were reviewed. Varty requested to be listed as present. Carlyle calls question: minutes approved with edits to add Varty to list of members present.

D. ACTION / DISCUSSION ITEMS

1. Reports: Tech Tools for Faculty status (Val Roberts)
 - a. Dean Roberts collaborated with IT to get all the tech on the list. Some tech is still arriving (second monitors and studio lights); Bethany from IT is coordinating dispersal. Snow closures did add some time, but all tech should be dispersed by mid-February. Dean Roberts also surveyed new faculty for any tech needs.
2. Discussion/Action: New member recruitment to replace Shawn Abbott
 - a. Zeller moved to approve new member recruitment to replace Shawn Abbott/Baldwin second. The group discussed potential faculty and areas that would compliment the energy and direction of the committee. Michele Korkowski, Sherice Bellamy, and Kirk Thomsen were mentioned. The group consensus was to connect with these faculty and invite as guests and confirm new members at the next senate meeting. Question called. Motion passed.
3. Group Discussion: Zoom Guidelines for Fac and Zoom Canvas course
 - a. Fernandez shared Zoom course for discussion. Zeller mentioned that the course is a good troubleshooting tool. Varty wanted to keep working on the Draft Guidance PDF doc. Zeller noted both would be valuable tools for faculty. Varty particularly wanted to keep the FERPA release/photo release form. The group mentioned that we could create a Zoom module for faculty that we could put in the Commons for use in their courses.

- b. Varty and Carlyle will work to finalize the Zoom Guidance PDF.
- c. Zeller and Blink will be added as designers to the Zoom course.
- d. Kuhlemann and Fernandez to work on the web site information specific to Zoom.
- 4. Information: Pronto
 - a. Fernandez shared upcoming Pronto training dates and will send Pronto CSM information to non-instructional departments: DSPS for instance.
- 5. Other items
 - a. Flipgrid—installation instructions need to be created.
 - b. Proctorio: Bradley brought up privacy and PTSD concerns
 - 1. Fernandez mentioned proctoring can be done in the ASC; they need two days notice, and the need to have a larger Senate discussion regarding authentic assessment vs surveillance culture related to academic integrity.
 - 2. Zeller mentioned that there is a lot of room for growth regarding Proctoring in general on our campus.

E. CLOSED SESSION

No closed session.

F. ADJOURNMENT

Meeting was adjourned at 4:05 pm, PST

Distance Learning Committee:

Voting Members:

Chair: Maria Fernandez, DL Faculty Coordinator

Jude Baldwin (LIB)

David Blink (MUS)

Elizabeth Carlyle (MLAN)

Dr. Michael Tischler (FA/MLAN)

Alison Varty (SCI)

Carly Zeller (ASC)

Natalie Bradley (DSPS)

Non-voting Members:

Anne-Marie Kuhlemann, DL Admin Coordinator

Valerie Roberts, Int. Dean LASS