



Distance Learning Committee

College of the Siskiyous, 800 College Avenue, Weed, CA 96094

DISTANCE LEARNING COMMITTEE MINUTES

Tuesday, April 11, 2023

3:00 – 4:00 pm, DLC 4

A. MEMBERS PRESENT

Meeting began at 3:00 pm, PST

Name	Attendance
Maria Elena Fernandez	P
Alison Varty	On Sabbatical Leave 22-23
Carly Zeller	P
Jude Baldwin	P
Elizabeth Carlyle	P
Mike Tischler	A
Sherice Bellamy	P
Kirk Thomsen	P
Sean Kenny	A
Valerie Roberts (NV)	A
Anne-Marie Kuhlemann (NV)	P

B. PUBLIC COMMENT

No public comment.

C. APPROVAL OF MINUTES

Thomsen motion/Zeller second to approve March 14 minutes. Meeting minutes were reviewed. Question called: Minutes approved: 5 Yes/1 Abstention.

D. REPORTS / ACTION / DISCUSSION

1. Information

- a. Committee membership: Varty will return to the committee in AY 23/24 as a voting member; the committee felt that no additional members were needed at this time. Tischler will step down from the committee as FA rep. The committee also voted to retain the same meeting time/day for AY 23/24.
- b. Pope Tech Dashboard: Fernandez shared that the integration was successful and that all courses underwent an initial scan. Instructors can begin to use the Dashboards within their own courses to address accessibility issues.
- c. Canvas Credentials proposal: Fernandez shared that the Canvas Credentials (formerly Badgr) proposal was going to the Guided Pathways Steering Committee for review/approval. If approved, Canvas Credentials will be integrated by the end of May, with Badge Admins identified and trained.
- d. May 2 ACCJC Visit/Peer Interview: Fernandez shared that the team is scheduled to visit in early May. The team requested access to a selection of courses from Fall 2022, as they were not able to “find evidence of regular and substantive interaction” in the selection of Spring 2022 courses. Fernandez explained that the Spring 2022 courses were extremely limited and did not represent our DE offerings accurately. The Team will be given access to 12 Online Anytime courses from multiple disciplines that were taught in the Fall 2022.

2. Discussion

a. Work teams updates:

1. RSI Guidelines: Zeller and Bellamy continue to work on the RSI guidelines; the DE committee will provide feedback and comments on the draft to date, which they will incorporate and share at the next meeting.
2. DL Addendum language: Fernandez and Thomsen will share via email the revised document with changes tracked.
3. CBA language: Fernandez and Kenny have not met on this. This topic will continue to be a discussion item in order to gather more ideas.

b. Other

E. CLOSED SESSION

No closed session.

F. ADJOURNMENT

Meeting was adjourned at 4:00 pm, PST

Distance Learning Committee:

Voting Members:

Chair: Maria Elena Fernandez, Int. DL and Instructional Design Coordinator

Jude Baldwin (LIB)

Elizabeth Carlyle (MLAN)

Dr. Michael Tischler (FA/MLAN)

Alison Varty (SCI)

Carly Zeller (ASC)

Dr. Sherice Bellamy (BUS)

Kirk Thomsen (EMS)

Sean Kenny (ART)

Non-voting Members:

Anne-Marie Kuhlemann, DL Admin Coordinator

Valerie Roberts, Dean LASS