

# FALL 2011 FLEX ACTIVITIES



---

## **Flex Activity No. 100-11**

**Nursing Program Updates, Program Review and Program Outcomes**

**Date: August 8, 9 and 10, 2011**

**Time: 8:30 a.m. – 4:00 p.m. per day**

**Presenters: Donna Duell**

**Location: RHSI 106**

**Flex Credit: 6 hours per day**

This three-day activity will help develop consistent teaching methodologies throughout the nursing program, discuss evaluation methods, program outcomes, curriculum threads, review and update the ADN program evaluation, and aid all nursing faculty in becoming up-to-date with information.



---

### **Flex Activity No. 101-11**

**CurricUNET Training**

**Time: 1:00 p.m. – 3:30 p.m.**

**Presenters: Steven Thyberg, Governet**

**Location: LRC 2 Lab**

**Flex Credit: 2.5 hours**

This activity will be an introduction to CurricUNET. It will cover access and a high level overview of course and program creation and modification. The presenter will discuss the workflow and where the user can track progress and take action in the workflow. Also covered will be the internal search function, CurricUSEARCH, user guide, and the training video. **All full-time faculty are strongly urged to attend one of the three sessions. Limited to 20 participants.**

### **Flex Activity No. 102-11**

**CurricUNET Training**

**Time: 3:30 p.m. – 6:00 p.m.**

**Presenters: Steven Thyberg, Governet**

**Location: LRC 2 Lab**

**Flex Credit: 2.5 hours**

This activity will be an introduction to CurricUNET. It will cover access and a high level overview of course and program creation and modification. The presenter will discuss the workflow and where the user can track progress and take action in the workflow. Also covered will be the internal search function, CurricUSEARCH, user guide, and the training video. **All full-time faculty are strongly urged to attend one of the three sessions. Limited to 20 participants.**



---

### **Flex Activity No. 103-11**

#### **CurricUNET Training**

**Time: 9:00 a.m. – 11:30 a.m.**

**Presenters: Steven Thyberg, Governet**

**Location: LRC 2 Lab**

**Flex Credit: 2.5 hours**

This activity will be an introduction to CurricUNET. It will cover access and a high level overview of course and program creation and modification. The presenter will discuss the workflow and where the user can track progress and take action in the workflow. Also covered will be the internal search function, CurricUSEARCH, user guide, and the training video. **All full-time faculty are strongly urged to attend one of the three sessions. Limited to 20 participants.**

### **Flex Activity No. 109-11**

#### **General Ed Assessment Plan**

**Time: 9:00 a.m. – 11:30 a.m.**

**Presenter: Steve Reynolds, ALO**

**Location: ESTC 8-113**

**Flex Credit: 2.5 hours**

By 2012, according to a mandate from the Accrediting Commission of Community and Junior Colleges (ACCJC), all two-year colleges in California are to be at the Proficiency Level in their development and assessment of student learning outcomes (SLOs). The purpose of this activity is for all faculty members in each General Education Area, A through I, to develop assessment strategies that can be used in the coming year and beyond for determining student achievement of General Education (GE) SLOs. **In order to ensure COS compliance with ACCJC accreditation standards, all full-time and adjunct faculty who teach General Education courses, Areas A-G and I, are strongly urged to attend this session.** In preparation for this session, please bring copies of assignments and scoring rubrics that you use to assess GE SLOs in your courses.



---

### **Flex Activity No. 104-11**

**Tips on How to Fill Out Your Flex Proposal and Analysis Forms**

**Time: 1:00 p.m. – 3:30 p.m.**

**Presenter: Patrice Thatcher-Stephens**

**Location: DLC 3**

**Flex Credit: 1-2.5 hours**

FLEX forms make you nuts? Can't tell an Analysis from a Proposal...let alone find them online? Wonder why you can't count your Summer Beach Read as FLEX? Please join us for a review of the COS FLEX Proposal and Analysis Forms and a demystification of the process of assessing, approving and funding FLEX and Professional Development Activities.

After the one hour review, there will be time to use the computers in the DLC Adjunct Office to actually prepare your 2011-12 Proposals...with a little help from your friends.



---

### **Flex Activity No. 105-11**

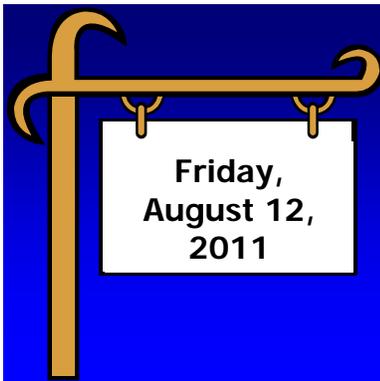
**Staff Orientation Day**

**Time: 8:00 a.m. – 3:30 p.m.**

**Location: Kenneth Ford Theatre/Various Locations**

**Flex Credit: 5-6 hours**

The morning session is devoted to welcoming new faculty and staff and providing a variety of information for 2011-12. In addition, Academic Senate, CSEA, Administrative Support / Management and Faculty Association meetings are scheduled. The afternoon session consists of area meetings. **This is a required activity for staff and full-time faculty.**



---

### **Flex Activity No. 106-11**

**The 18-25 Year Old Learner: Strategies for Teaching Traditional College Students**

**Time: 9:00 a.m. - 11:30 a.m.**

**Location: DLC 8**

**Presenter: Ryan Petitfils**

**Flex Credit: 2.5 hours**

This activity will include an overview of learning and how the brain learns. A special case of the brain and behaviors of current 18-25 year old traditional college students will be discussed. Strategies to teach and develop significant learning experiences for all college students will be integrated through activities and discussion.

### **Flex Activity No. 110-11**

**Navigating the Tenure Process for Tenure Track Faculty**

**Time: 9:00 a.m. – 12:00 p.m.**

**Presenter: Chris Vancil**

**Location: ESTC 8-113**

**Flex Credit: 3 hours**

Come learn the ins and outs of the tenure process, including (but not limited to) the purpose of tenure, what you can expect from your committee, how to write a self-evaluation, and what questions to ask yourself and your committee. An overview of the new tenure process will be provided. Ample time will be provided for discussion and questions. **ALL TENURE TRACK FACULTY ARE STRONGLY ENCOURAGED TO ATTEND.**



---

### **Flex Activity No. 107-11**

Etudes

Time:

Present

Locatio

Flex Cr

ACTIVITY CANCELED

This is your opportunity to meet before the semester begins to look at new Etudes tools that have been released in the past year and share other news related to teaching online. We will also take up the topics of online instructor support and begin to look at how we want to evaluate online courses and our Learning Management System (LMS).

### **Flex Activity No. 111-11**

**The New Tenure Process**

**Time: 1:00 p.m. – 3:30 p.m.**

**Presenter: Chris Vancil and Jesse Cecil**

**Location: ESTC 8-113**

**Flex Credit: 2.5 hours**

The tenure process will change as of August 2011. Everyone serving on a tenure track committee (in other words, all tenured faculty) are encouraged to engage in a two and ½ hour training on the new tenure procedures. Ample time will be provide for discussion and questions about the process. **ALL TENURED FACULTY ARE STRONGLY ENCOURAGED TO ATTEND.**



---

**Flex Activity No. 108-11**

**Campus Planning Day**

**Time: 8:00 a.m. – 5:00 p.m.**

**Location: Theater / Various**

**Flex Credit: 5-7 hours**

Campus faculty, staff and administration will engage in campus planning activities. **This is a required activity for staff and full-time faculty.**



**\*Banner Training (January 2012)**

**\*FERPA Training (January 2012)**

**\*Spring Planning Day (April 12, 2012)**