



Instruction Council Meeting

Meeting Date: Oct. 18th, 2019

Meeting Time: 10AM-12PM

Location: Boardroom

Present:

Topic	(I) Information/ (A) Action
<p>Welcome and Announcements</p> <p>Approval of the Oct. 4th notes</p> <p>Old Business</p> <p>I. Review of APs and BPs (I/A)</p> <p>a. AP/BP 4260 Prerequisites and Co-requisites Review. Revised Prerequisite Challenge form. (no changes in Title 5)</p> <p>b. AP 4040 – Follow up on ASC inclusion</p> <p>c. AP/BP 4106 – Nursing Programs</p> <p>II. ILO Assessment</p> <p>a. CCSSE – Got Money?</p>	<p>Open mic night – Library Lounge 5:30pm Oct. 24th</p> <p>Wildfire Protection for Rural Landowners: Dec 7th at the Weed Campus and Dec. 14th at the Yreka Campus 9am – 3:30pm Fee \$10 (see flyer below)</p> <p>Approval of the Oct. 4th Notes: Rexford moves. Baldwin 2nd. Peretti Abstain</p> <p>AP/BP 4260 – Was previously approved but returned to Instruction Council. Discussion ensued about ‘holding’ a seat for a student. Rexford move. V. Roberts 2nd. Discussion about the AP title (should match the BP title). Un-strike out #2. ACTION: Char to make changes and submit to College Council for approval. Approved. 2 Abstain.</p> <p>AP 4040 – Jude mentioned that some of the material doesn’t go with the section headings. Recommends getting rid of 3 and 4 and revise to one section ‘Collections’. Inter library loan should be #3. Add a new 3 and 4. Change 5 to library facilities. Peretti moves. Van Alfen 2nd. Discussion: Regrading responsible area. Recommend change from Instruction to Academic Affairs. May need to copy into new template. ACTION: Jude will make changes as recommended and resubmit to Office of Instruction. All approved.</p> <p>BP 4106 – Rexford moves. Tischler 2nd Discussion ensued about the screening process. Recommended to change ‘shall’ to ‘may’ and include first two bullets and ‘may’ to include last three bullets. Add: ‘If the District chooses to consider using the multi-criteria screening process, the District may (and include last three bullets).’</p>

Mission Statement

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Discussion also ensued about how multi-criteria ranking in ‘weighted’ in the application process. Discussion also ensued about what should be included in BPs and APs. It was recommended for the BP, change to ‘If the District chooses to consider using the multi-criteria screening process, the District should submit a plan for approval to the Chancellor’s Office. There was also a concern regarding how students would be informed of the screening criteria.

AP4106 –

Discussion ensued regarding the screening criteria. Recommended to remove ‘Multi-Criteria’. If there’s reference in the BP regarding multi-screening criteria, the AP should state that the District does not utilize multi-screening criteria process.

ACTION: Cora to make the recommended changes and bring back to IC. Rexford moves to table. Tischler 2nd. All approved

ILO Assessment

CCSSE funds – Rexford recommends to table.

ACTION: Rexford will research need to find \$5000 annually. Tischler makes a motion to implement CCSSE regardless of implementation of ILOs. Gale 2nd. All in favor.

ACTION: Rexford moves to recommend that the Senates take into consideration the possibility of reimplementing of ILOs. Gale 2nd. All Approved. Char to inform Senates of motion

AP 2510 Participatory Governance–Feedback

- It was noted that some Ed. Code and Title 5 verbiage was changed and should be changed back.
- In IV. A. Academic Senate, the word ‘faculty’ should be removed.
- There’s concern regarding the statement ‘Should the Academic Senate fail to advise the board after a good faith effort...’.
- There’s a discrepancy: In one section which states that ASB is a voting member in College Council and in another it says they are not.
- Question regarding rationale for having the College President approve committee membership.
- Concern regarding II.B.4 – Suggest adding that information ‘goes to the board’.
- It was recommended that section II.B. be reviewed/revise.
- It was mentioned that College Council currently is the body who approves Council representation. A question arose about who sets the agenda on councils. On College Council, an email goes out to solicit agenda items. Recommended that agenda setting process be clarified including who can place an item on the agenda.

ACTION: Char will forward feedback to College Council and then the revised AP will be reviewed by the Senates.

New Business

I. AP 2510 – Request for Feedback

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<p>II. AP 4500 News Media – DR</p>	<p>AP 4500 New Media – We no longer have a media communications program although there is a faculty advisor. Question arose about substantive District funding. Student Senate is interested in starting a newsletter and radio broadcast (similar to podcast). ACTION: DR to check for any new League language. Title to be considered to be changed. Responsible office title to be changed. Table for next meeting. DR move to table. Tischler 2nd. All approved</p>
<p>III. AP/BP 4400 Community Services – Mark Klever</p>	<p>AP/BP 4400 Community Services – Discussion ensued about curriculum approval. ACTION: Val. Robert moves to table. Rexford 2nd. All favor</p>
<p>IV. AP 4255 Dismissal & Readmit - DR</p>	<p>AP/BP 4255 & 4250 – Currently with student services who is working on revising. ACTION: DR. moves that we table 4255 and 4250. Rexford 2nd. Question arose about the location of these APs (Instruction as opposed to Student Services). All in favor</p>
<p>V. AP/BP 4250 Probation - DR</p>	<p>AP 4227 Repeatable Courses: Changes include strike out of top paragraph, spelling of acronyms, text in red (added) is for clarification. Discussion ensued regarding repeatability. COS allows students to take intercollegiate courses 4 times for credit. Recommended to change 3rd bullet ‘Students are allowed to repeat these courses up to 3 times for a total of 4 enrollments. Recommended change for page 2, 4th paragraph, regarding Discussion also ensued regarding the term ‘lapse in time’ which is defined as 36 months since receiving a grade (to be added). ACTION: Val to make changes and submit to office of Instruction to forward to College Council. Van Alfen moves to approve with changes. Rexford 2nd. All approved. 1 abstain. No opposed.</p> <p>AP 4228 – Course Repetition – Significant Lapse of Time Question arose regarding ‘recency’. Recommended to change to ‘recent’. Also add process for allowing a student to repeat a class due to a lapse of time. Action: Van Alfen moved to table. Rexford 2nd. All in favor.</p>
<p>Future Items: Nov 1st: AP 4237, 4232, 4231, 4230 BP 4235, 4231, 4230</p> <p>Adjourn</p>	<p>AP 4229 ACTION: Rexford moves. Van Alfen 2nd. All approved. Office of Instruction to forward to College Council.</p> <p>Adjourn – 11:55am</p>

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