

# CQIP RANKING

Technology

**College of the Siskiyous  
Technology Requests**

**2021-2022**

Please scroll to see all ranking within the sheet.

(OT) ONE TIME EXPENSE

( R ) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	DEPT RANKING	IPB RANKING		FUNDING SOURCE	COMPLETED	FINAL COST
					HIGH/MED/LOW	Average Points	Total Points			
Library	\$ 500.00	OT	Purchase 2 Chromebooks	The library and ASC have complimentary evening and Friday afternoon hours. The library is open at times when the ASC is not (currently MW 5:00 -7:00 pm and F noon - 4:00 pm) and we do get students who need access to Proctorio during those times. The Library would like to purchase two Chromebooks to meet this student need.				District		
SCI	\$ 36,245.88	OT	32 laptops at \$1024.47 per unit plus storage cart (\$1,058.40), taxes (\$2,244.44), and recycling fee (160)	we anticipate the quantity and variety of online laboratory activities and simulations will greatly expand in the near future and a larger proportion of laboratory exercises will leverage this technology. This will result in new ways to engage students and expose them to a wider variety of laboratory techniques and experiments that would not typically be feasible given our limited support staff and budget. Increased computer access will also support the input and						
<b>TOTAL REQUESTS \$ 36,745.88</b>										

## CQIP RANKING

Software

### College of the Siskiyous Software Requests

2021-2022

Please scroll to see all ranking within the sheet.

		(OT) ONE TIME EXPENSE			( R ) RECURRING EXPENSE							
PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	DEPT RANKING	IPB RANKING		FUNDING SOURCE	COMPLETED	FINAL COST		
					HIGH/MED/LOW	Average Points	Total Points					
Library	\$ 5,000.00	R	Better science coverage in our online article databases.	Science coverage is a weak point in our online article databases. Science databases are expensive and the Library has not been able to find a way to adjust our existing budget to fund an ongoing subscription.				District				
TOTAL REQUESTS		\$	5,000.00									

# CQIP RANKING

Equipment

## College of the Siskiyous Equipment Requests

2021-2022

Please scroll to see all ranking within the sheet.

(OT) ONE TIME EXPENSE

( R ) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	DEPT RANKING	IPB RANKING		FUNDING SOURCE	COMPLETED	FINAL COST
					HIGH/MED/LOW	Average Points	Total Points			
ADJ	\$ 33,000.00	R	ADJ POST Academy Equipment	Improvements, replacement of consumables, and faculties are required to offer the law enforcement academy in order to maintain POST certification.				Strong workforce funds		
Library	\$ 2,439.00	OT	Replace aging equipment	The varying ages of our equipment are not working well together. It sometimes takes up to an hour of staff time to get the laptop, projector, and speaker to all "talk" to each other and there are often glitches during events. The Library would like to replace our old staff laptop and old Boxlight projector with newer equipment, both to make better use of staff time and to have events go more smoothly.				District		

# CQIP RANKING

Equipment

<b>TOTAL REQUESTS</b>	<b>\$ 35,439.00</b>									

# CQIP RANKING

Operating Expense

## College of the Siskiyous Operating Requests

2021-2022

Please scroll to see all ranking within the sheet.

(OT) ONE TIME EXPENSE

( R ) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	DEPT RANKING	IPB RANKING		FUNDING SOURCE	COMPLETED	FINAL COST
					HIGH/MED/LOW	Average Points	Total Points			
ADJ Post Academy	\$ 19,500.00	R	ADJ POST Academy Requirements	Improvements, replacement of consumables, and faculties are required to offer the law enforcement academy in order to maintain POST certification.				District		
Social Sciences	\$ 1,300.00	OT	Attend the annual American Psychological Association (APA) convention	Given that I head the psychology department, it is important that I am exposed to research-based strategic learning and teaching practices that will benefit my students. By attending the American Psychological Association (APA) convention, I can collaborate with fellow psychology instructors on best practices and incorporate novel learning strategies into course content.				District		
Library	\$ 1,000.00	R	Training for staff	Because the COS Library is small, all staff are expected to a wide range of skills. It seems likely that some continuing education training will be needed to fill in any skill gaps of newly hired employees.				District		
MUSIC	\$ 8,000.00	R	Supplies	This budget item has been supported and maintained consistently. It is an essential line item for the functionality of the program.				District		
MUSIC	\$ 500.00	R	Laundry	Concert attire requires regular cleaning. This would address this need.				District		
MUSIC	\$ 4,000.00	R	Field Trip Expenses	Mileage, food, and travel accommodations are needed to fulfill these department needs.				District		
MUSIC	\$ 1,500.00	R	Advertising	Concert programs for Music Department events have been amateur with poor design and graphics. Hiring out the program design and printing would lead to a consistent and professional presentation reflective of a higher education institution event, and would bring us on par with other college programs in our market. Once this process becomes formalized, it is possible that, by selling advertising space in the programs, the printing could become self-sustaining, and possibly even income-generating.				District		
Math	\$ 1,000.00	R	Training for staff	The reason for professional development is for instructors to have an opportunity to improve their teaching methods and approaches, which will help retain students and help students to be more successful in the classroom, more successful upon transferring, and more successful in the work force.				District		

# CQIP RANKING

Operating Expense

## College of the Siskiyous Operating Requests

2021-2022

Please scroll to see all ranking within the sheet.

(OT) ONE TIME EXPENSE

( R ) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	DEPT RANKING	IPB RANKING		FUNDING SOURCE	COMPLETED	FINAL COST
					HIGH/MED/LOW	Average Points	Total Points			
<b>TOTAL REQUESTS</b>		<b>\$</b>	<b>36,800.00</b>							

# CQIP RANKING

Facilities

## College of the Siskiyous Facilities Requests

2021-2022

Please scroll to see all ranking within the sheet.

(OT) ONE TIME EXPENSE

( R ) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	DEPT RANKING	IPB RANKING		FUNDING SOURCE	COMPLETED	FINAL COST
					HIGH/MED/LOW	Average Points	Total Points			
FIRE	\$ 1,800,000.00	R	Resources needed to increase the facilities.	Due to the increase in enrollment from 7-33 in the core classes and the continuation of the Firefighter I and the expansion of the Firefighter II programs, and the increase in the amount of specialty classes and their increased enrollment numbers it has become apparent that as we move into the future of our programs more staffing will have to be considered. Under the current staffing level the need to reach out to future students is not to the level it could be which has the potential to increase the student enrollment numbers to help offset the impact of the cost.				District		
MUSIC	\$ 600.00	R	Rental Facilities	This funding request allows the music department to continue building relationships with Siskiyou County Audiences that would otherwise be unable to access our concerts. Since the implementation of off-site performances, all of our ensembles have seen an increase in participation, generating FTE, creating community, and building a stronger, more committed base of arts patrons.				District		
MUSIC	\$ 3,500.00	R	Travel - Academic	For tour and local performances, there are costs associated with hotel, meals, vehicle, etc.				District		
MUSIC	\$ 500.00	R	Travel - Classified	For tour and local performances, there are costs associated with hotel, meals, vehicle, etc.				District		

# CQIP RANKING

Facilities

<b>TOTAL REQUESTS \$ 1,804,600.00</b>										



## CQIP RANKING

Furniture & Fixtures

**College of the Siskiyous  
Furniture & Fixture Requests**

**2021-2022**

Please scroll to see all ranking within the sheet.

(OT) ONE TIME EXPENSE

(R ) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	DEPT RANKING HIGH/MED/LOW	IPB RANKING		FUNDING SOURCE	COMPLETED	FINAL COST
						Average Points	Total Points			
<b>TOTAL REQUESTS</b>	<b>\$</b>	-								

# CQIP RANKING

Staff

## College of the Siskiyous Staff Requests

2021-2022

Please scroll to see all ranking within the sheet.

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	DEPT RANKING	IPB RANKING		FUNDING SOURCE	COMPLETED	FINAL COST
					HIGH/MED/LOW	Average Points	Total Points			
Distance Education	\$ 23,500.80	OT	Hire an Instructional Designer/Accessibility Specialist to assess 3rd party content	It is vital that we hire an Industrial Designer/Accessibility Specialist to provide the expertise necessary for accurate assessment and testing of 3rd party software, create a preliminary in-house list of ADA 508 compliant software, and prevent incidences related to non-compliance.				CARES Funds		
Office of Academic Affairs	\$ 59,018.00	R	Replacement for retired employee	As a result of the intense overworked associated with the Office of AA Exec. Assistant I, we would like to replace this position. Furthermore, Transitions in Administrative Leadership makes replacement of this position even more vital than we thought.				District		
Accreditation/ALO	\$ 33,000.00	OT	Funds for ISER Editor	Because a variety of individuals will be developing the ISER narratives, we need to make sure the ISER is cohesive, succinct and coming from 'one-voice.' The advantage of using an accreditation expert from outside the college is to gain additional input on the quality of our ISER.				District		
FIRE	\$ 46,589.00	R	Increasing staffing of the Fire Technology Program. Full-time Classified.	Due to the increase in enrollment from 7-33 in the core classes and the continuation of the Firefighter I and the expansion of the Firefighter II programs, and the increase in the amount of specialty classes and their increased enrollment numbers it has become apparent that as we move into the future of our programs more staffing will have to be considered. Under the current staffing level the need to reach out to future students is not to the level it could be which has the potential to increase the student enrollment numbers to help offset the impact of the cost.				District		
Fine Arts	\$ 34,000.00	R	FT ISS	Studio art courses are especially dependent upon access to instruction facilities outside of lectures. Students rely heavily on the ISS for assistance with equipment and techniques in lab and studio hours, and are often more comfortable asking the ISS for help than instructors. The ISS contributes heavily to the community culture of the art program and plays an essential role as a point of community contact via the gallery, fundraising events, tours by prospective students, etc.				District		

# CQIP RANKING

Staff

## College of the Siskiyous Staff Requests

2021-2022

Please scroll to see all ranking within the sheet.

(OT) ONE TIME EXPENSE

( R ) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	DEPT RANKING	IPB RANKING		FUNDING SOURCE	COMPLETED	FINAL COST
					HIGH/MED/LOW	Average Points	Total Points			
Library	\$ 10,000.00	R	Library Technician Job Reclassification	To help manage some of these changes, the Library needs a Library Technician job description that includes technical skills that are beyond the scope of the current job description. Some of the work that could be done by appropriately classified staff is currently being handled by the Faculty Librarian so that the Library Technicians are not working out-of-class. The Library is specifically interested in having a reclassified Library Technician help with administrative duties related to the LSP. Adding all administrative LSP workload to the Faculty Librarian responsibilities has not been sustainable and LSP maintenance has suffered in order to prioritize instruction and library operations. Many other California community college libraries have classified staff sharing this workload. The Library is proposing that one Library Technician position be reclassified from the current range 114 to a range 117. In addition to standard library duties, the new job description will include administrative responsibilities for the LSP along with cataloging (a specialized skill area requiring training and experience). The other Library Technician will remain at a range 114 focusing on management of our student employees, interlibrary loan, and circulation activities. When rehiring the two vacant Library classified positions, the 117-range position will be the priority. The Library and Instruction Office will submit the paperwork for the reclassification in Spring 2020.				District		
MUSIC	\$ 2,000	R	88 hours of classified overtime over the course of the fiscal year	This proposed budget item is designed to provide clarity as per the recommendation of administration. It is unclear where the funding came from in the past. The source is simply being defined for the budgeting process. The proposed budget reflects realistic, current needs based on past practice and anticipated concert/recital/productions growth. In order to continue the advances seen in the music department, presenting high quality, polished productions and concerts is paramount.				District		
MUSIC	\$3,200	R	Choreographer	As an integral part of the COS community as both a flagship event of the summer, and as a critical recruiting tool, the COS Summer Camp is invaluable. Without a choreographer, the camp cannot run.				District		

# CQIP RANKING

Staff

## College of the Siskiyous Staff Requests

2021-2022

Please scroll to see all ranking within the sheet.

(OT) ONE TIME EXPENSE

( R ) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	DEPT RANKING	IPB RANKING		FUNDING SOURCE	COMPLETED	FINAL COST
					HIGH/MED/LOW	Average Points	Total Points			
MUSIC	\$600.00	R	Guest Lecturer	The COS Music Department is currently experiencing growth and attracting stronger music students. By bringing experts in the music field to campus, we become more competitive as a college, allowing us to continue to recruit more music students who bring with them a higher level of musicianship, work ethic, and attitude.				District		
MUSIC	\$17,000	R	Instructional Aide	Without this budget item, the music department would be unable to function. It supports ensembles and classes throughout the music department, including Beginning Voice I/II, Applied Music Technique, Applied Music Literature, Concert Choir (Weed), Concert Choir (Yreka), Vocal Jazz Ensemble, Chamber Singers, Chamber Ensemble, Musical Comedy Workshop, and Jazz Band. The request accommodates the increase referenced in the Annual Update, and addresses the need to increase accompanist pay, should the full-time staff accompanist/piano instructor request be denied.				District		
MUSIC	\$ 4,480.00	R	Student Workers (320 Hours)	It is cost prohibitive to pay a faculty member to do the jobs listed in this document. It also occupies time that could be used developing curriculum, preparing for class, and engaging with students. All of these run counter to the Mission, Values, and Institutional Goals of the college. Additionally, student workers act as counselors for the Summer Jazz/Show choir camp, and without counselors, the summer camp would not be able to run.				District		
ATHL	\$ 1,482.00	R	Admin Assistant III	This department has been stretched thin with the adding of 4 additional programs. the workload has increased for this position.				District		
ATHL	??	R	Athletic Advisor	This position would provide the student-athlete population with: A point person with the knowledge and understanding of CCCAA, NCAA and NAIA Eligibility. A point person for advising, create and help fellow ed plans, and help with grade checks. Be the coordinator for EDUC 0670 - Athletic Study Hall. Organize and report to the coaches on progress, grade checks and attendance.				District		

# CQIP RANKING

Staff

**College of the Siskiyous  
Staff Requests**

**2021-2022**

Please scroll to see all ranking within the sheet.

(OT) ONE TIME EXPENSE

( R ) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	DEPT RANKING	IPB RANKING		FUNDING SOURCE	COMPLETED	FINAL COST
					HIGH/MED/LOW	Average Points	Total Points			
ATHL	\$ 4,072.00	R	ATHL Equipment and Field Specialist	This department has been stretched thin with the adding of 4 additional programs. The workload has increased in this department and position.				District		
ATHL	\$ 10,060.00	R	12 month contract for ATHL Trainers	This would streamline all of our students processes for physical activity on this campus. Improve student health and safety for all of our students that are required to do physical training as part of their program.				District		
SCI	\$ 5,254.14	OT	EIA	The students cannot be unsupervised in a classroom. The EIA would serve as an extra set eyes to provide that "line of sight" into the second classroom of students.				CARES Funds		
<b>TOTAL REQUESTS</b>	<b>\$ 254,255.94</b>									

# CQIP RANKING

All Faculty

**College of the Siskiyous  
Faculty**

**2021-2022**

Please scroll to see all ranking within the sheet.

		(OT) ONE TIME EXPENSE ( R ) RECURRING EXPENSE				DEPT RANKING				
PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	HIGH/MED/LOW			FUNDING SOURCE	COMPLETED	FINAL COST
BUS/CSCI	\$ 79,686.01	R	Fill vacancy in the Business and Computer Science department.	Replacement of budgeted full-time faculty position				District		
Fire Program	\$ 79,686.01	R	Increase staffing for Full-Time staffing needs. FT Faculty position	Due to the increase in enrollment from 7-33 in the core classes and the continuation of the Firefighter I and the expansion of the Firefighter II programs, and the increase in the amount of specialty classes and their increased enrollment numbers it has become apparent that as we move into the future of our programs more staffing will have to be considered. Under the current staffing level the need to reach out to future students is not to the level it could be which has the potential to increase the student enrollment numbers to help offset the impact of the cost.				District		
Fine Arts	\$ 97,000.00	R	Full-time instructor	Studio art courses are especially dependent upon access to instruction and facilities outside of lecture times. Having full time instructors established in offices within the building ensures student access and contributes to a vibrant, collaborative culture in the department. With our imminent emergence from the tension and isolation of the pandemic and the construction of a new arts building, the college has a unique opportunity to revitalize the program and assert its position as a cultural hub for the community.				District		
Library	\$ 7,446.00	R	Adjunct Librarian Hours	The Summer 2020 and proposed AY21-22 academic calendars contain: 20 Instructional days-July 2021(Monday - Thursday), 15 instructional days- January 2022(Monday -Thursday), and 19 instructional days- June 2022 (Monday - Thursday). This a total of 54 instructional weekdays. The Librarian's 20 extra contract days is not enough.						
Theater		R	Hire a second Full Time Theater instructor.	Occasionally COS has the good fortune of being able to hire a qualified part-time instructor, during these times the theater program has demonstrated that the program operates the most effectively and efficiently when there are two faculty members present. Hiring an additional full time Theater instructor will provide mote stability with an already known outcome of success.				District		

## CQIP RANKING

All Faculty

<p><b>Social Sciences</b></p>	<p>\$ 97,315.00</p>	<p>R</p>	<p>Hire a full time Sociology Instructor</p>	<p>The Social Science department currently offers lower division introductory Sociology college courses: Introduction to Sociology (SOC 1001) and Social Problem (SOC 1002). Enrollment for these courses has remained steady and strong. Sociology courses are popular general education courses taken by a variety of disciplines. Introduction to Sociology (SOC 1001) is also prerequisite course for the nursing program. Based on the data, a full-time Sociology faculty member could easily carry a full load of courses. In addition, a full-time Sociology instructor will help grow FTEs in their discipline by expanding curricular offerings and improving the level of support we offer our students.</p>				<p>District</p>		
<p><b>Ethnic Studies</b></p>	<p>\$ 97,315.00</p>	<p>R</p>	<p>Full time Ethnic instructor</p>	<p>New State Law, AB 1460, requires that CSU students graduating 2024-25 and beyond have met lower division CSU GE Breadth Area F, Ethnic Studies. CSUs and CCCs should start offering courses that fulfill CSU GE Breadth Area F beginning Fall 2021. Student attending CCCs should be given the opportunity to fulfill the requirements of the Associate Degree for Transfer (ADT) which requires completion of CSU GE or IGETC. Offering courses that meet the requirements of CSU GE Breadth Area F allows for an uninterrupted status of the ADT program. We currently have submitted one cross-listed course, Psychology 1004/Ethnic Studies 1004-Psychology or Prejudice, for CSU GE AREA F. This course is also part of CSU GE AREA D, Social Science, and part of the ADT in Psychology. In order to remain competitive as a California Community College, robust course offerings in Ethnic Studies, taught by an instructor whose expertise lies explicitly in this discipline is critical.</p>				<p>District</p>		
<p><b>ATHL</b></p>	<p>\$ 52,850.00</p>	<p>R</p>	<p>Increase of PT to FT Faculty in Kinesiology</p>	<p>This department has been stretched thin with the adding of 4 additional programs. Now we are down two full-time faculty Head Coaches. The Head Coaching faculty recruits more full-time students to this campus than any other faculty or staff. Having a full-time faculty head coach will help with recruiting and retention of student athletes. We maybe out of compliance with gender equity.</p>				<p>District</p>		

## CQIP RANKING

### All Faculty

ATHL	\$ 52,850.00	R	Increase of PT to FT Faculty in Kinesiology	This department has been stretched thin with the adding of 4 additional programs. Now we are down two full-time faculty Head Coaches. The Head Coaching faculty recruits more full-time students to this campus than any other faculty or staff. Having a full-time faculty head coach will help with recruiting and retention of student athletes. We maybe out of compliance with gender equity.					District		
Modern Lanuages	\$ 97,000.00	R	Full time English instructor	Filling vacancy from several years ago; area generates a lot of consistnt FTE; requirement for every degree seeking and transfer student; able to meet the student need because of several part time faculty who may not always be available					District		
Modern Lanuages	\$ 97,000.00	R	Full time Communications instructor	Area generates a lot of consistent FTE; requirement for every transfer student; able to meet the student need because of several part-time faculty who may not always be avaialble					District		
Modern Lanuages	\$ 97,000.00	R	Full time languages instructor	Possibility of new FTE with this position; individual hired could hopefully teach more than one language					District		
<b>TOTAL REQUESTS</b>	<b>\$ 855,148.02</b>										



# CQIP RANKING

Mandatory

**College of the Siskiyous**  
Mandatory Increase

**2021-2022**

**NO RANKING**

[Please scroll to see all ranking within the sheet.](#)

(OT) ONE TIME EXPENSE

( R ) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	FUNDING SOURCE	COMPLETED	FINAL COST
Office of Academic Affairs	\$ 16,000.00	R	Continue to fund eLumen Catalog	Without the purchase of eLumen software, the catalog will continue to be past due. The workload of this position is too much for one individual. If this request is declined, this area will still need additional resources, such as another position to assist the workload.	Strong Workforce: \$8000 District: \$8000		
<b>TOTAL REQUESTS</b>	<b>\$ 16,000.00</b>						

# CQIP RANKING

Other Funding

College of the Siskiyous  
Other Funding

2021-2022

**NO RANKING**

Please scroll to see all ranking within the sheet.

(OT) ONE TIME EXPENSE

(R) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	FUNDING SOURCE	COMPLETED	FINAL COST
<b>TOTAL REQUESTS</b>		\$	-				

**CQIP RANKING**

No Fiscal Impact

**College of the Siskiyous**  
**Other Funding**

**2021-2022**

**NO RANKING**

**Please scroll to see all ranking within the sheet.**

(OT) ONE TIME EXPENSE

( R ) RECURRING EXPENSE

PROGRAM	DOLLAR AMT	(OT) or (R)	REQUEST	JUSTIFICATION	FUNDING SOURCE
<b>TOTAL REQUESTS</b>	<b>\$</b>	<b>-</b>			