

# INTEGRATED PLANNING & BUDGET COMMITTEE AGENDA

**Friday, September 21, 2018**  
**1:30 p.m. to 3:00 p.m.**  
**Board Room**

Members

- Darlene Melby (Co-Chair)
- Jayne Turk (Co-Chair)
- Kevin Broussard
- Rhonda Brown
- Crystal Fahey
- Donna Farris
- Melissa Green
- Wayne Keller
- Michelle Knudsen
- Dennis Roberts
- Cheryl Rosen
- Dr. Mike Tischler
- Alison Varty
- Dr. Zachary Zweigle
- Desiree Kaae (Minutes)
- Dr. Stephen Schoonmaker (Ex officio)**

Resources

- Kent Gross
- Dr. Nathan Rexford
- Eric Rulofson

**Committee’s Charge:**

*The Integrated Planning and Budget Committee supports student learning by ensuring that budgeting at College of the Siskiyous is prioritized in way that meets the institution’s short and long-term strategic plans. The committee accomplishes this by serving as the primary body in the creation or recommendation of budget assumptions, budgets, and short and long-term plans that further the mission of the College. The recommendations of the Integrated Planning and Budget Committee will be sent to College Council.*

**AGENDA**

- |                 |   |                               |
|-----------------|---|-------------------------------|
| <b>Item 1.</b>  | <b>Approval of Minutes</b><br><ul style="list-style-type: none"> <li>• <i>Minutes of the September 7, 2018 Meeting</i></li> </ul> | <b>Action (Turk)</b>          |
| <b>Item 2.</b>  | <b>Committee’s Charge</b>   | <b>Action (Turk)</b>          |
| <b>Item 3.</b>  | <b>Meeting Dates &amp; Times for three open hearings regarding Budget/CQIP</b>  | <b>Action (Turk)</b>          |
| <b>Item 4.</b>  | <b>Budget/CQIP Workshops for Budget Managers – TBD<br/>(possibly late October)</b>  | <b>Information (Melby)</b>    |
| <b>Item 5.</b>  | <b>Report out on College Council</b>  | <b>Information (Turk)</b>     |
| <b>Item 6.</b>  | <b>Report on Facility/Maintenance Projects</b>  | <b>Information (Rulofson)</b> |
| <b>Item 7.</b>  | <b>Injury and Illness Prevention Plan (IIPP)</b>  | <b>Action (Rulofson)</b>      |
| <b>Item 8.</b>  | <b>Finalize Committee Goals</b>   | <b>Action (Turk)</b>          |
| <b>Item 9.</b>  | <b>Development of Budget Timeline and Assumptions</b>   | <b>Information (Melby)</b>    |
| <b>Item 10.</b> | <b>Other</b>  |                               |
| <b>Item 11.</b> | <b>Adjournment</b>  |                               |

**Meeting Time and Dates: 1<sup>st</sup> and 3<sup>rd</sup> Friday of the Month, 1:30 pm to 3:00 pm**

|                              |                   |                          |
|------------------------------|-------------------|--------------------------|
| <del>August 29, 2018</del>   | November 16, 2018 | March 15, 2019           |
| <del>September 7, 2018</del> | December 7, 2018  | April 5, 2019            |
| September 21, 2018           | February 1, 2019  | April 19, 2019           |
| October 5, 2018              | February 15, 2019 | May 3, 2019              |
| October 19, 2018             | March 1, 2019     | May 17, 2019 (tentative) |
| November 2, 2018             |                   |                          |