

INTEGRATED PLANNING & BUDGET COMMITTEE MINUTES

Friday, October 19, 2018

1:30 pm to 3:00 pm

DLC 8 (change of venue)

Committee's Charge:

The Integrated Planning and Budget Committee supports student learning by guiding the institution's short and long-term strategic plans and developing responsible budgets to support these plans that align resources with institutional needs. The committee accomplishes its goals through the creation, review, and recommendation of strategic plans, program reviews, and budgets. As an important part of the shared governance process, the Integrated Planning and Budget Committee forwards its recommendations to the College Council.

Members

- ✓ Darlene Melby (Co-Chair)
 - ✓ Jayne Turk (Co-Chair)
 - ✓ Kevin Broussard
 - ✓ Rhonda Brown
 - Crystal Fahey
 - Donna Farris
 - ✓ Melissa Green
 - ✓ Wayne Keller
 - ✓ Michelle Knudsen
 - Dennis Roberts
 - ✓ Cheryl Rosen
 - ✓ Dr. Mike Tischler (1:53 pm)
 - ✓ Alison Varty
 - Dr. Zachary Zweigle
 - ✓ Desiree Kaae (Minutes)
Dr. Stephen Schoonmaker (Ex officio)
- ## Resources
- ✓ Kent Gross
 - ✓ Dr. Nathan Rexford

MINUTES

Convened at 1:36 pm

Item 1. Approval of Minutes

(Turk)

- Minutes of the October 5, 2018 Meeting

MSP (Green/Broussard)

8 Ayes

0 Noes

0 Abstain

6 Absent

Item 2. Review Institutional Master Plans from other Colleges

(Turk)

There were questions about the purpose and utilization of the Institutional Master Plan. It was answered that the document is required for accreditation and that it should be used campus wide as a guide for programs, areas, area master plans, and shared governance.

The group looked at a number of different Educational/Institutional Master Plans from various California Community Colleges including Grossmont, Bakersfield, Allan Hancock, West Hills/Coalinga, College of the Redwoods, Solano, Santa Monica, Fresno City, Copper Mountain, and Feather River. Others were Cuesta, College of the Desert, DeAnza, West Valley, Lassen, Shasta College, and SW Oregon (Coos Bay)

From each of these the group gleaned different elements including conceptual ideas, organization, and format to brainstorm the structure and content of the plan.

Item 3. Establish and define IMP Subject Areas (Table of Contents)

(Turk)

<u>President</u> Intro Mission Statement Vision Values	<u>History/Overview</u> Success of previous plan	<u>Student Success SLOs</u>	<u>Goals/Priorities</u> How do processes support Goals? How does each area support Goals?	<u>Data</u> Data used to inform planning
<u>Community Engagement</u> President Listening Tour Partnerships w/Community	<u>Resource Allocation</u>	<u>Implications</u> Facilities Technology Student Success & Equity Position Control Perkins Plan	<u>Process</u> Governance Process & Evaluation of Process (West Hills/Coalinga) Integrated Planning (West Hills/Coalinga) Board of Trustees	<u>Mission</u> Areas of Programs Relevant Disaggregation Quantitative/Qualitative Data Continuing Improvement
<u>Internal/External Scan</u> Institutional Effectiveness (Internal)	<u>Emerging Focus Areas</u>		<u>Size of Document?</u> Current Document - 19 pages	Of note: Some plans followed Guided Pathways and CCC Funding Model (Bakersfield)

Item 4. Report out on College Council - None

(Turk)

Item 5. Other – None

Item 6. Adjourned at 3:08 pm

Meeting Time and Dates: 1st and 3rd Friday of the Month, 1:30 pm to 3:00 pm

August 29, 2018	February 1, 2019
September 7, 2018	February 15, 2019
September 21, 2018	March 1, 2019
October 5, 2018	March 15, 2019
October 19, 2018	April 5, 2019 (Open Hearing Date, 1:30 – 3:30) 2 hrs
November 2, 2018	President (HR, PIO, Research)/Administrative Services
November 16, 2018	April 12, 2019 (Open Hearing Date, 1:30 – 4:30) 3 hrs
December 7, 2018	Instruction w/Grants & Categoricals
	April 19, 2019 (Open Hearing Date, 1:30 -3:30) 2 hrs
	Student Services w/Grants & Categoricals
	May 3, 2019
	May 10, 2019 (tentative)