



INTEGRATED PLANNING & BUDGET COMMITTEE MINUTES

Wednesday, May 15, 2019
4:00 pm to 6:00 pm
Board Room
Joint Meeting w/College Council

Membership

- | | | |
|----------------------------|-------------------------|--|
| ✓ Darlene Melby (Co-Chair) | ✓ Jayne Turk (Co-Chair) | ✓ Dr. Stephen Schoonmaker (Ex officio) |
| Kevin Broussard | ✓ Michelle Knudsen | ✓ Desiree Kaae (Minutes) |
| ✓ Rhonda Brown | ✓ Dennis Roberts | <u>Resources</u> |
| ✓ Crystal Fahey | ✓ Cheryl Rosen | ✓ Kent Gross |
| ✓ Donna Farris | ✓ Dr. Mike Tischler | ✓ Dr. Nathan Rexford |
| ✓ Melissa Green | Alison Varty | |
| ✓ Wayne Keller | ✓ Dr. Zachary Zweigle | |

Additional Attendees

- | | | |
|-----------------------|-------------------------|----------------------------|
| ✓ Dr Carole Bogue | ✓ Sheila Grimes (CC) | ✓ Theresa Richmond (CC) |
| ✓ Josh Collins (CC) | ✓ Patrice Thatcher (CC) | ✓ Christina Van Alfen (CC) |
| ✓ Debbie Dutcher (CC) | ✓ Stephanie Wroten (CC) | |

Committee's Charge

The Integrated Planning and Budget Committee supports student learning by guiding the institution's short and long-term strategic plans and developing responsible budgets to support these plans that align resources with institutional needs. The committee accomplishes its goals through the creation, review, and recommendation of strategic plans, program reviews, and budgets. As an important part of the shared governance process, the Integrated Planning and Budget Committee forwards its recommendations to the College Council.

MINUTES

Convened at 4:09 pm

Item 1. Tentative 2019-2020 Budget (Melby/Gross)

The Integrated Planning & Budget Committee is asked to review and recommend approval of the Tentative 2019-2020 Budget to College Council.

Recommended to College Council

MSP (Dennis Roberts/Melissa Green)

10 Ayes 0 Noes 2 Abstain 2 Absent

Darlene Melby presented a PowerPoint entitled, "2019-2020 Tentative Budget (Draft)." This PowerPoint provided information on the following topics: State Budget for 2019-2020, Student Centered Funding Formula, COS FTES Trend History, Major Budget Increases, Major Budget Savings, Opportunities Going Forward, and Final Budget Timeline. A document entitled, "2019-2020 Proposed Tentative Budget Summary," was distributed. Darlene and Kent Gross provided the members of Council with an overview of this document. The PowerPoint presentation and Proposed Tentative Budget Summary will be emailed to the IPB Committee.

Item 2. Institutional Master Plan (Rexford)

The Integrated Planning & Budget Committee is asked to review and recommend approval of the Institutional Master Plan to College Council.

Recommended to College Council with minor revisions

MSP (Dr. Zweigle/Cheryl Rosen)

12 Ayes 0 Noes 0 Abstain 2 Absent

Dr. Nathan Rexford presented a PowerPoint entitled, "Institutional Master Plan: Final Draft Overview." Dr. Rexford thanked Alison Varty and Rhonda Brown for their extensive efforts in consolidating and editing the IMP. He explained the process that the workgroup went

through to reach the current draft. Dr. Rexford also noted that this document on its own isn't a comprehensive planning document for the College, but the overarching document that will drive the more detailed Comprehensive Strategic Plan and the more specific area plans. The IMP will go before the Board in June as a first reading. A few minor revisions were suggested to be included in the document.

Item 3. Other - None

Item 4. Adjourned at 5:38 pm

Future Meeting Times and Dates: 1st and 3rd Friday of the Month, 1:30 pm to 3:00 pm

August 29, 2018	February 15, 2019	May 3, 2019
September 7, 2018	March 1, 2019	May 10, 2019
September 21, 2018	March 15, 2019	May 15, 2019 (Wednesday)
October 5, 2018	March 21, 2019 emergency meeting	Joint Meeting w/College Council
October 19, 2018	April 5, 2019 (Open Hearing, 1:30—3:30) 2 hrs	
November 2, 2018	President (HR, PIO, Research)/Administrative Services	
November 16, 2018	April 12, 2019 (Open Hearing, 1:30—4:30) 3 hrs	
December 7, 2018	Instruction w/Grants & Categoricals	
February 1, 2019 Cancelled	April 19, 2019 (Open Hearing, 1:30—3:30) 2 hrs	
	Student Services w/Grants & Categoricals	