



INTEGRATED PLANNING & BUDGET COMMITTEE MINUTES

Friday, March 6, 2020
1:30 pm to 3:00 pm
Weed Campus Board Room
&
Yreka Campus Room 8

Membership

Darlene Melby (Co-Chair)	Jayne Turk (Co-Chair)	✓ Dr. Stephen Schoonmaker (Ex officio)
Rhonda Brown	Paloma Herrera-Thomas	✓ Desiree Kaae (Minutes)
✓ Neil Carpentier-Alting	Dr. Burton Peretti	<u>Resources</u>
✓ Crystal Fahey	✓ Veronica Rivera	Matt Donaldson
✓ Donna Farris	Dennis Roberts	Kent Gross
Maria Fernandez	✓ Cheryl Rosen	✓ Dr. Nathan Rexford
✓ Melissa Green	Dr. Mike Tischler	<u>Other Attendees</u>
✓ Jenny Heath	✓ Christina Van Alfen	Dr. Doug Haugen
		Malcolm O'Toole – Student
		Dr. Char Perlas
		Chris Vancil

Committee's Charge

The Integrated Planning and Budget Committee supports student learning by guiding the institution's short and long-term strategic plans and assisting in the development of responsible budgets that align resources with institutional needs. The committee accomplishes its goals through the creation, review, and recommendation of strategic plans, program reviews, and budgets. The Integrated Planning and Budget Committee forwards its recommendations to the College Council in accordance with the participatory governance process.

MINUTES

Convened 1:34 pm – No Quorum

- Item 1. **Approval of Minutes** **Action (Schoonmaker)**
 - **Minutes of the February 14, 2020 Meeting**
No vote was taken, as there was no quorum.

- Item 2. **Personnel Information** **Information (Perlas)**
 - **EMS/Paramedic Director/Faculty**
Char Perlas explained that this the fourth repost for this position. The current person in the position is working as an adjunct. This position is necessary to maintain accreditation for the paramedic program, and this position is already budgeted in the general fund.

- Item 3. **2020-21 Room and Meal Rates** **Action (Haugen)**

No vote was taken, as there was no quorum.

Doug Haugen gave an overview of the Room and Meal Rates for the 2020-21 school year. He explained that there have been some modifications to address problems with responsible usage of meal points. There was discussion regarding the methodology used to arrive at the new rates.

- Item 4. **Servitas – Student Housing Development** **Information/Action (Haugen)**

No vote was taken, as there was no quorum.

Doug Haugen gave an overview of the student housing development survey and proposal for additional housing for students. Currently the Lodges are 110 – 115% over capacity. Doug is looking for approval to enter into an agreement with Servitas to continue the study. Doug explained the process and financing for this project. This would be financed by a third-party investor and there would no cost to the general fund. There was discussion about costs to the district if the new units did not fill up, and what would be charged to students to live in the new units.

- Item 5. **Budget Gap Community Input and Proposal** **Discussion (Schoonmaker)**

Dr. Schoonmaker gave an overview of the 20-21 Budget Gap closure plans that had been presented at the All-College Meeting earlier in the day. He shared a letter that stressed that this is “a dynamic and evolving process,” explained some of the changes, and dispelled some misconceptions, and he also explained the organizational charts showing the functions in each area. There was discussion about which positions will or will not be filled in 2020-21 and pending retirements. Dr. Schoonmaker encouraged continued input from everyone.

- Item 6. **Enrollment Management Report** **Information (Green)**

The Strategic Enrollment Management Plan is being finalized.

Item 7. Report out - College Council **Information (Schoonmaker)**
 Dr. Schoonmaker shared that many BPs and APs were reviewed and/or approved and cost-containment ideas were talked about.

Item 8. Other

Item 9. Adjourned at 2:37 pm

Future Meeting Times and Dates: 1st and 3rd Friday of the Month, 1:30 pm to 3:00 pm

August 21, 2019	January 31, 2020 (in lieu of Feb 7th holiday)	May 1, 2020
Joint Meeting w/College Council	February 14, 2020 (changed from Feb 20th)	May 8, 2020 (Tentative)
September 6, 2019	March 6, 2020	May 13, 2020 (Tentative)
September 20, 2019	March 20, 2020	Joint Meeting w/College Council
October 4, 2019 Cancelled	April 3, 2020 (Open Hearing, 1:30 – 3:30) 2 hrs	
October 18, 2019	President (HR, PIO, Research)/Administrative Services	
November 1, 2019	April 10, 2020 (Open Hearing, 1:30 – 4:30) 3 hrs	
November 15, 2019	Instruction w/Grants & Categoricals	
December 6, 2019	April 17, 2020 (Open Hearing, 1:30 -3:30) 2 hrs	
	Student Services w/Grants & Categoricals	

IPB Committee Information can be found at: <http://www.siskiyous.edu/committees/planningbudget>