



INTEGRATED PLANNING & BUDGET COMMITTEE MINUTES

**Friday, March 20, 2020
Meeting Cancelled**

Email Vote for two items

Membership

- ✓ Darlene Melby (Co-Chair)
- ✓ Rhonda Brown
- ✓ Neil Carpentier-Altig
- ✓ Crystal Fahey
- Donna Farris
- ✓ Maria Fernandez
- ✓ Melissa Green
- ✓ Jenny Heath

- ✓ Jayne Turk (Co-Chair)
- Paloma Herrera-Thomas
- Dr. Burton Peretti
- ✓ Veronica Rivera
- ✓ Dennis Roberts
- Cheryl Rosen
- ✓ Dr. Mike Tischler
- ✓ Christina Van Alfen

Dr. Stephen Schoonmaker (Ex officio)
Desiree Kaae (Minutes)

Resources

Matt Donaldson
Kent Gross
Dr. Nathan Rexford

Committee's Charge

The Integrated Planning and Budget Committee supports student learning by guiding the institution's short and long-term strategic plans and assisting in the development of responsible budgets that align resources with institutional needs. The committee accomplishes its goals through the creation, review, and recommendation of strategic plans, program reviews, and budgets. The Integrated Planning and Budget Committee forwards its recommendations to the College Council in accordance with the participatory governance process.

MINUTES

In order to move forward with Student Service's Room and Meal Rates for 2020-21 and the Servitas Student Housing Development Study, members were sent an email invite to submit votes via Microsoft Forms. 'Yes' or 'no' votes were submitted via Microsoft Forms, and, as there was no way to abstain through the Microsoft Form, any abstentions were submitted via email reply. The checkmarks above in the membership list indicated who responded to the vote.

Through emails there was discussion regarding the process of voting via email for IPB and whether or not abstentions count as votes. There were some great suggestions on how to improve the process for the future, and it was determined, as per *Robert's Rules of Order*, that abstentions are not counted as votes.

Item 1. 2020-21 Room and Meal Rates

11 Ayes 0 Noes 1 Abstain 4 Absent

Item 2. Servitas – Student Housing Development Study

7 Ayes 1 No 3 Abstain 4 Absent 1 Moved to Table

Future Meeting Times and Dates: 1st and 3rd Friday of the Month, 1:30 pm to 3:00 pm

August 21, 2019	January 31, 2020 (in lieu of Feb 7th holiday)	May 1, 2020
Joint Meeting w/College Council	February 14, 2020 (changed from Feb 20 th)	May 8, 2020 (Tentative)
September 6, 2019	March 6, 2020	May 13, 2020 (Tentative)
September 20, 2019	March 20, 2020	Joint Meeting w/College Council
October 4, 2019 Cancelled	April 3, 2020 (Open Hearing, 1:30 – 3:30) 2 hrs	
October 18, 2019	President (HR, PIO, Research)/Administrative Services	
November 1, 2019	April 10, 2020 (Open Hearing, 1:30 – 4:30) 3 hrs	
November 15, 2019	Instruction w/Grants & Categoryals	
December 6, 2019	April 17, 2020 (Open Hearing, 1:30 - 3:30) 2 hrs	
	Student Services w/Grants & Categoryals	

IPB Committee Information can be found at: <http://www.siskiyous.edu/committees/planningbudget>