

COLLEGE OF THE SISKIYOU  
**BUDGET COMMITTEE MEETING**

March 23, 2015  
2-3 p.m.

MINUTES

*BC Members  
Kevin Broussard  
Nancy Funk  
Kent Gross  
Eric Houck  
Dennis Roberts  
Sharon Swingle  
Chris Vancil  
Connie Warren*

**Present:** Warren, Broussard, Gross, Vancil, D. Roberts, Houck, Funk

The meeting was called to order at 2:02 p.m.

1. There were no minutes from the March 9 meeting due to lack of a quorum. MSP (Gross, Houck, unanimous) to approve the minutes of February 27, 2015 with the following corrections. Under 3b, specify that the deficit factor is for 2013-14.
2. Roles and Responsibilities of Budget Committee
  - a. Composition changes: Change President to “ex officio,” 1 ASM member, remove Director of Planning, Assessment and Research and add Chair of Planning Committee, and add one additional administrator.
  - b. We need one more classified member to join the current membership.
  - c. Research how long each person has been on, determine if they want to continue if they have been on longer than three years, and set up so the three-year service times are staggered.
  - d. Remove the third paragraph and have the VPAS serve as the chair.
  - e. Fourth paragraph – Budget Committee, College Council, Planning Committee and Instruction Council should all be notified of any budget developments over the summer.
  - f. Purpose and Activities – Remove “Providing oversight and” from the third bullet. Change fourth bullet to “Aiding in communication.”
  - g. Revised document will be distributed for review at the next meeting.
  - h. Nancy asked everyone to look over the Budget Committee website and bring recommendations back for discussion.

The meeting was adjourned at 2:57 p.m.

Respectfully submitted,

Lori Luddon