

COLLEGE OF THE SISKIYOU
PLANNING COMMITTEE MEETING
Wednesday, August 26, 2015
3:00 – 4:00 – DLC 4 and Yreka 5

PC Members

- ✓ Josh Collins
- ✓ Eric Houck
- ✓ Steve Reynolds
Bart Scott
- ✓ Patrice Thatcher
Scotty Thomason
- ✓ Mike Tischler
Alison Varty (sabbatical)
- ✓ Stephanie Wroten
- ✓ Jan Keen, Meeting Recorder

MINUTES

1. Minutes

Minutes from 4/9/15, 4/23/15, 5/7/15, and 5/21/15 were approved (Tischler/Reynolds)

2. EMP Draft (Discussion)

- Eric prepared a draft template of the 2015-2020 EMP that will begin development this fall. Discussion and Suggestions from the group:
 - Include a COS description in the Introduction, as well as portions of Self-Study and including part of Chapter 2 which is student achievement data.
 - Development Description – how we began the process to develop the EMP.
 - Suggestion to change name to Institutional Master Plan because it is more descriptive. This may be confusing to those who have finally become accustomed to EMP.
 - Decide how to fit Technology, Facilities into the plan, or whether to keep them separate.
 - Before beginning the EMP process, a serious effort needs to be made in finding alternative terminology regarding “goals”. There is already confusion in this document because it is interchanging the word goal in reference to the Institutional Goals and the EMP goals. Since the Institutional Goals are set and approved by the Board it will be easier to find a replacement term for the EMP. It was discussed but not decided on what it will be.Suggestions include:
 - Critical Success Factor or Success Factor (TQM term).
 - Target
 - Strategic Intents – might be confused with the strategies

Whatever term is chosen, format the table of contents so the difference in terms is easily distinguished.

3. Goals for Fall 2015 Semester (Discussion)

- Schedule weekly meetings until Planning Day to prepare for a work session that day.
- Continue work on the EMP.
- Work to revise the Planning by Design document. Timelines need to be better aligned with Program Review, the budget, and the EMP.

4. Other

No discussion.