

COLLEGE OF THE SISKIYOU
PLANNING COMMITTEE MEETING
Tuesday, September 6, 2016
3:30 – 4:30 pm – DLC 8/Room 5

PC Members

- ✓ Josh Collins
- ✓ Vickie Donaldson, Meeting Recorder
- Eric Houck
- Steve Reynolds
- ✓ Bart Scott
- ✓ Todd Scott
- Patrice Thatcher
- ✓ Mike Tischler
- ✓ Alison Varty (Sabbatical)
- Kalvin Wagner
- ✓ Stephanie Wroten

MINUTES

1. Discussion – Planning Committee Reorganization

Eric Houck is no longer the chair of this committee, but will still be a member. Todd would like to reorganize this committee and bring it to a higher level because one of its main purposes is to implement and carry out ideas. Todd's proposal outlines who he would like to have on the committee.

- The proposal calls for a 13-member committee comprised of 5 faculty members, 5 administrators, 1 ASM, 1 CSEA, and 1 student. It solidifies what the committee does and who participates.
- The Planning Committee is a participatory governance committee and should have representation from both Academic Senate and CTA because they may have different concerns.
- There should only be a few participatory governance committees on campus.
- Some of our committees and councils are not very clear on who they report to and what they do.
- Alison likes that there are more administrators so that decisions can be made and information will get to the right person/area and moves forward.
- The administrators will be able to drive issues and get things done
- Terms may not be helpful for continuity of the group – the Academic Senate and Faculty Association President positions renew annually which could potentially mean a new person each year. This could be a reason for using a designee so the same person can continue to serve on the committee.
- Program reviews should include the goals of the institution
- Need to rework the planning by design document
- If the Planning Committee is okay with this document it will go to College Council, who can recommend it to the President. If the reorganization goes through it would be a shared governance committee. Todd has already mentioned to the VPs that they should be on the committee.

- It was MSP (Josh/Bart) to approve the proposal and forward it to College Council. All in favor.

2. Discussion – Implementation Grid

Reviewed the implementation grid. This form has previously been discussed and approved.

- The Planning Committee should be responsible for the action plans, but the oversight body should be responsible for the other columns
- The Planning Committee should also be charged with keeping the process going
- The Planning Committee can make recommendations and then look at what the areas come up with.
- Committees don't have the authority to change things; push things through, so it's important that the oversight body be at a higher level so they can assign the work to their employees and keep things moving.
- A focus group of students would be helpful to find out what needs to be done to make things better.
- Todd would like this document to go to Executive Cabinet.

3. Other

No other items were discussed.

The meeting adjourned at 4:30 PM.