Discussion:

Things still to do and discuss with 2 more meetings left;
Create list of questions for Bob, Last meeting Thursday, March 26th at 11am.
       Department coordinator and Faculty guides
       Reflection Templates vs. Action Plan
       Can't Edit Planning as Dept. Coordinator-Ann
       Tableau add-on?
Choose a new SLO Coordinator for next year
Make a plan for Fall 22 SLO assessment, see below
Determine times and agendas for Summer Meetings, see below
Elumennation 2022 July 12th -14th
Canvas Strategic Initiative course – this is the Program Review Module!

Assessment Plan AY 22-23
Summer Meetings, TBD
August 19th, Faculty Flex Day
       Session 1 SLO Mapping
       Session 2 Assessment Planning
August 25th, 1st SLO Committee meeting
       Assign areas with full-time faculty to committee members for
assessment/rubric creation
       Assign areas with part-time faculty to Instructional Administrative
Assistant
       Provide Training of assessment/rubric creation
October 22nd, Optional Flex Day
       How to use Assessment Rubrics including Reflection Templates
December 20th, Assessments and Reflection Templates Due
January 27th, Mandatory Flex Day
       Assessment Reflection
        Use Reflection templates to create new assessment plan
February 2nd, 1st SLO Committee Meeting
       Review Action Plans and/or Reflection Templates
       Assign areas with full-time faculty to committee members for
assessment/rubric creation
       Assign areas with part-time faculty to Instructional Administrative
Assistant
February 4th, Optional Flex Day

Questions

How and when do we determine areas?

Based on scheduled classes

Use summer meetings with administration to determine and discuss areas and planning

Also to plan Mapping and Planning trainings,

Create a Assessment creation guide-like the Tech Review Guide

Review Dept. Coordinator and Faculty Assessment guides

Who is keeping track of Assessments?

SLO Coordinator, should be considered part of the job description

Similar to Tech Reviews in Curriculum Committee

Can assign to committee members as needed.

What role does administration have in planning assessments?

Neil's To-do

Create SLO Committee webpage

Add SLO meeting agendas and notes

Add SLO manual

Other important documents?

Request MOUs/Stipends for summer meetings

Formalize SLO committee as standing committee of the Academic Senate

What does this mean?

Should we have administrative assistance with board docs?

Notes:

1st big question, Who creates and plans the Assessment/Rubric?

For Faculty the choices are:

They can retrieve it, or   so, then who makes it, and who trains them to retrieve it?

Create their own, or   when and who trains them?

Give them their own   Who makes them and who distributes them?

Department Coordinator Role assists (?) with the creation and the Planning of the Assessment Rubrics

SLO Committee members in LAS areas and Athletics with Full-time Faculty

Deans in LAS and Athletics areas without Full-time Faculty

Full-time Faculty (program directors ?) in CTE areas.

CTE Dean in CTE areas without a Full-time Faculty

Things to consider

SLO committee members train Deans and Full-time CTE faculty (program directors?)

==Administration provides support to create Assessments for Courses offered in Fall 2022.==

   Just those taught by Full-time instructors?
   Selected Programs?
   Other limiting criteria to consider to ensure effective roll out of assessments?
   Do we recruit members from non-instructional areas? Maybe in the fall?

2nd big question, How do they know how to use the Assessment/Rubrics?

   SLO committee members train faculty how to use the Assessment/Rubrics and ==Map SLOs==
   Flex days
   Convocation Day, August 18th and 19th
   Optional Flex Day, October 23rd
   SLO coordinator creates training videos and maintains webpage
   ==Megan provides "Faculty and Coordinator training guides" manual==

Things to consider
   Review Megan's "Assessment Plan" manual at the start of the Fall 2022 semester

3rd big question, When do we submit Assessment/Rubrics and when do we Reflect?

Grades are due December 20th
Department coordinators review "Action Plans" and "Reflection Templates" at the beginning of each semester

Things to consider

Course Improvement Plan Cycle
SLO Assessment Score Type
   A. Collective Score Assessment
   B. ==Individual Student Score Assessment==

SLO Assessment Rubric Type
   A. Activity Oriented
   B. ==Outcomes Oriented==

Assessment Planning Method
   A. ==Top-Down Data Steward Coordinators==
   B. Bottom-up Faculty

Reflection
   A. Reflection Template
   B. ==Action Plan==

Course Improvement Plan

     A.   Strategic Initiative Template
     B.   ==Action Plan==

Closing the Loop on Actions from CIP

     A.   Strategic Initiative Template-Same Template from CIP
     B.   Strategic Initiative Template-Different Template from CIP
     C.   ==Action Plan==