

Student Services Council Minutes
Wednesday, May 4, 2016
10:00 A.M. ~ Board Room

Distribution List:

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|-----------------|--------------------|
| ✓ Melissa Green | ✓ Valerie Roberts |
| ✓ Sunny Greene | ✓ Charlie Roche |
| ✓ Denis Hagarty | ✓ Bart Scott |
| ✓ Jan Harris | Todd Scott |
| ✓ Doug Haugen | Scotty Thomason |
| ✓ Jan Keen | Meghan Witherell |
| ✓ Isaiah Olson | ✓ Stephanie Wroten |

I. Financial Literacy

Melissa and Jan H. met to create a list of financial literacy efforts that were made this past year. Among them; Bart made a presentation in the Lodges, all EOPS students receive some information, presentations were done for HS Juniors at the College Day Fair on campus.

II. Potential Needs List

Melissa shared the “Potential Needs List” from the Cabinet for feedback. There is no cost associated to the items, that shouldn’t be a consideration. Everyone seemed to agree that the following should be high on the priority list:

- Life Science Re-refresh to make way for Student Services One-stop shop in the JMISC.
- Vans/transportation – in addition to more vans it would make sense to purchase a bus.
- Yreka Campus refresh

III. Lodges/Food Service follow-up

- Sample rooms are nearly complete
- An Interim food Service Director has been hired.
- An off-campus housing resource list has been created and is on the Lodges page.

IV. Student Equity Update

Target students are being identified through high school outreach, SOARS, and Siskiyou Promise applications. Lauren will be leaving at the end of May and her replacement can begin contact during the summer. It is still being determined how funding is prioritized - EOPS, FA, then Equity (?) Melissa feels that whatever best serves each student will be the method we’ll use.

V. Food Pantry and Health Clinic Update

- It proved too costly to move the Health Clinic from the Lodges. Additionally, because of the lack of health fee revenue there will not be the option to add an additional clinic day. There is a plan to make the office available to other Services Organizations when the clinic is not open. There is serious interest from Domestic Violence and the Department of Rehab.
- Logistics for Food Pantry are still being discussed.

VI. SSC Evaluation Form Review

The Form will be updated in the next evaluation cycle. Melissa provided an e-copy to the group to enter their evaluation of the past year. They will send it to Jan K. We will find the last SSC mission statement and send out.

VII. Area Updates (All)

- DSPS – The Advisory Committee meeting was very successful and well attended. They received great feedback and have scheduled another for fall.
- Financial Aid – The 2016-17 Pell, BOG awards are being posted to student files and loan apps have been made available. Higher one is out and a new vendor is in. The ATM will be out of commission until it is switched out.
- Lodges –
- Student Life –
- Yreka Campus
- Counseling – It has become necessary to schedule longer blocks of time to advise students because of the 3 semester calendar.
- Football –
- Research – There was a good response from students to the Noel Levitz survey. Faculty cooperation could be better.
- Student Services – Melissa is redoing the Student Services webpage and will include links to important information such as grievance, behavior, academic and classroom violation policies. She would also like much of the same information to be included in first day handouts.
- Enrollment Services -
- Upward Bound –
- ASB –
 - Plans are in place and ready to roll for the May 12th end of the year event.
 - There was a motion to approve (Roberts, Olsen) the implementation of a student activity fee which will be used to greatly increase the activities for students. Currently there is very little budgeted and if fully implemented, the new fee could generate about \$18,000 per semester. It will be an optional fee. After

reviewing the resolution, the group found that it needed clarification of the amount to be charged and gave a few more suggestions to Isaiah to take back for editing.

- Instruction Office –
- President's Office -

VIII. Other

Future Agenda Topics:

- Update Student Center (Haugen)
- Use of Student Center Fee (Haugen)
- Possibility of Student Body Fee (Haugen)
- Monthly SSSP/Equity Updates (Val/Melissa)

2015-16 Meetings

November 4, 2015

March 2, 2016

December 2, 2015

April 6, 2016

January 6, 2016

May 4, 2016

February 3, 2016