

Student Services Council Minutes
Wednesday, March 1, 2017
Special Meeting
10:00 A.M. ~ Board Room

Distribution List:

- | | |
|-------------------|----------------------|
| ✓ Janice González | ✓ Charlie Roche |
| ✓ Melissa Green | ✓ Bart Scott |
| ✓ Sunny Greene | ✓ Todd Scott |
| ✓ Denis Hagarty | Scotty Thomason |
| Jan Harris | Regina Weston |
| Doug Haugen | ✓ Meghan Witherell |
| Eric Houck | ✓ Stephanie Wroten |
| Michelle Knudsen | ✓ Ben Harris (guest) |
| ✓ Valerie Roberts | ✓ Kent Gross |

I. Approval of Minutes

The minutes for 1/11/17 approved.

II. Strategic Enrollment Management Plan (Melissa)

- a. A Strategic Enrollment Management (att.1) information sheet was passed out and Melissa emphasized the importance of having a plan written.
- b. Melissa will view a presentation from Noel Levitz on Strategic Enrollment to see what they offer. AACRAO also has many resources.
- c. We will need to form either a subcommittee or adhoc committee to do some data and information gathering, define what the plan will be like and what the plan will include. It needs to be tied to the Institutional Master Plan and be very inclusive.

III. F to W Efforts (Bart)

- a. Bart passed out a table on grade distribution data from fall 2014 through fall 2016 (att. 2).
- b. In fall 2014, 14% of the grades issued/earned were Fs. In fall 2016, 12% of grades issued/earned were Fs. While there have been improvements semester to semester, i.e., spring to following spring, the college is still missing out on 20-24 FTE.

IV. Reg 365 Debrief

- a. Meghan asked what kinds of challenges departments faced with Reg 365; they already have some improvements in the works, but she wants as much feedback as possible.
- b. Some of the improvements made:
 - i. The Splash Page (MIS Data) will only have to be entered once.

- ii. SOATERM- Meghan and IT are working on giving students the ability to make changes to their schedules up until the week before classes without special permissions or forms.
- iii. Payment Plan- The system is going to run a nightly script to prevent students on a payment plan from being dropped.
- iv. We will need new dates for drops- fees not paid.
- v. Other issues: class cap issues (no shows) – students from waitlist

V. Area Updates (All)

- a. There was no time for area updates.

VI. Other

Future Agenda Topics:

2016-17 Meetings

July 6, 2016

August 3, 2016

September 7, 2016

October 5, 2016

November 2, 2016

December 7, 2016

January 4, 2017 – canceled due to snow

January 11, 2017

February 1, 2017

March 1, 2017

March 15, 2017 – special meeting

April 5, 2017

May 3, 2017