

**Student Services Council Minutes**  
**December 10, 2020**  
**2:00 P.M. ~ Zoom <https://cccconfer.zoom.us/j/99950304555>**

<b>Committee Membership</b>	
✓ Melissa Green, Chair	Shirley Louie, Faculty
✓ Janice González, Recorder	Nathan Rexford, ASM
Marcy DeMetro, Faculty	✓ Emkay Sikora, Classified
✓ Axel Hernandez, Classified Staff	✓ Stephanie Wroten, ASM
✓ Michelle Knudsen, Faculty	Carly Zeller, Faculty

Information and Reports

- I. Accreditation- No report
- II. Program Review- No report
- III. Reports
  - a. Enrollment Management- No report

Action

- I. Approval of Minutes from 11/12/2020
  - a. Motion-Michelle; Second-Stephanie, Motion to approve minutes passed.
- II. AP 5203 Lactation Accommodation
  - a. Shirley Louie was not able to attend, but submitted feedback from Academic Senate there were a handful who said students should plan ahead on test days, no different than going to the bathroom before sitting down to take a test rather than needing to leave during the test.
  - b. The committee agreed that the language added to the sentence concerning make-up work “based on the instructor’s make-up policy” should be sufficient; however, with the AP going to Instruction Council next, the appropriate recommendations that would address the concern could be discussed there and the AP language can be amended.
  - c. Motion to approve AP 5203 Lactation Accommodation and forward it to Instruction Council- Michelle; Second- Axel; Call the question-Emkay. Motion passed.