

Student Services Council Minutes

March 11, 2021

2:00 P.M. ~ Zoom <https://cccconfer.zoom.us/j/99950304555>

Committee Membership	
Valerie Roberts, Chair	Nathan Rexford, ASM
Janice González, Recorder	Emkay Sikora, Classified
Marcy DeMetro, Faculty	Stephanie Wroten, ASM
Axel Hernandez, Classified Staff	Carly Zeller, Faculty
Michelle Knudsen, Faculty	Dr. Char Perlas, Ex Officio
Shirley Louie, Faculty	

Information and Reports

- I. Review of Standard II C Evidence List
 - a. Josh and Regina were added to Standard II. Next meeting is 3/15. Charge for this month is to gather the evidence and start writing narratives by the end of the month.
- II. Reports
 - a. Enrollment Management
 - i. Strategic Enrollment Management Plan revised to include areas and added Marketing, which Dawnie will be updating.
 - ii. Meghan presented on the cadets/ADJ program and how to help them get a COA. Discussion about scaling this type of program up. All of this to help with points toward funding formula.
 - iii. Workshops for Financial Aid at the ASC.
 - iv. Strategy for looking at cohorts of students to be more strategic with the funding formula and in providing support for students.
 - v. Faculty development training may be focused on stackable certificates and degrees.
 - vi. Widening National Clearance House data collection

Action

- I. Review and approve Minutes from 12/10/20
 - a. Motion, Stephanie; Second, Emkay approved.
- II. Special Meeting for Ranking Budget Requests
 - a. The committee will have an extra meeting April 1 at 2 p.m. to do budget rankings.
 - b. Discussion over how the committee will do CQIP rankings. CARES CQIPs will be sent prior to IPB rankings.
 - c. The committee will receive the CQIPs ahead of time and then have discussion and rankings during the meeting.
- III. CQIPS
 - a. ISA Registration- Student Services Specialist
 - i. Position helps with processing of special admits and ISAs.
 - ii. District funded position. Discussion for clarifying language in the CQIP for IPB Hearings.
 - iii. Motion to include Student Services Specialist in the rankings: Nathan.
 1. Second: Michelle
 2. Motion passed.
 - b. Financial Aid Student Worker

- i. Motion to include the FA Student Worker in the rankings: EmKay
 - 1. Second, Steph
 - 2. Motion passed.
 - c. Maxient - tabled
 - d. Athletic Advisor (added to agenda)
 - i. Motion to include Athletic Advisor in rankings: Carly.
 - 1. Second: Nathan
 - 2. Motion passed.
- IV. AP 5203 Lactation Accommodation - tabled due to time constraint.
- V. AP 5050 On-Boarding- tabled due to time constraint.