College of the Siskiyous

Technology Advisory Committee (TAC)
Meeting Notes
September 11, 2018
2:00pm – 3:00pm
DLC-4

Present: TJ Baugus, Jesse Cecil, Josh Collins, Nancy Coughlin, David Gault, Melissa Green, Doug Haugen, Anne-Marie Kuhlemann, Nathan Rexford, Stephen Schoonmaker, Chris Wehman,
Absent: Jim Gilmore, Kelly Groppi, Kent Gross, Jan Harris, Wayne Keller, Darlene Melby, Jesse Mullin, Theresa Richmond, Val Roberts, Meghan Witherell
Notetaking: Bethany Golly

1) **Approve Minutes:** No corrections made.

   a) **Network Security (untabled):**
   Wireless network segregation is currently being worked on. This would create separate wireless networks for students and employees, and would enable employees to use wireless access without having the internet be slowed by students who are downloading large files or playing games that utilize large amounts of data. This network segregation would also allow employees to have access to network sharing and INB. Chris is also working on smaller projects, including a Cisco product that filters website URLs to ensure the link is legitimate and not malware, and a new firewall to increase network speed 10 GB instead of the current 1GB.

2) **Review Technology Master Plan:** Discussion was had on the plan. Main discussion points/questions were:
   - Does the plan still need to reference Banner Steering and Technology Council?
   - Plan currently states that ODS creates reports, which is inaccurate.
   - Will Cognos and Argos both be used for reporting in the future? If not, can Argos reports easily be migrated to Cognos?
   - Tech Services and Research are working on an Argos report cleanup project. End users will be consulted to determine which reports can be archived and which should remain active.
   - Uncommon abbreviations should be expanded for ease of understanding (e.x. VDI should be written out as Virtual Desktop Infrastructure).
   - New technology is often purchased with categorical funding, but from where does funding come when the technology is outdated and needs to be replaced?
   - Specialized instructional equipment: is the equipment maintained by Tech Services, or by the department using it? Is Tech Services reimbursed for the time spent working on specialty equipment, and if not, should they be?
   - The plan currently states that instructors must go through Canvas training before teaching an online course, but instructors can also use Canvas for on-campus courses, and must receive Canvas training before doing so.
- Overall document: should it be informational on how things are in present, strategic for the future, or a combination thereof? Will there be an informational master plan and a separate tactical plan? Should every section within the plan have a strategy box? An informational plan can be used for program review to reflect on whether or not goals were achieved. A strategic plan allows for planning for the future.