



College of the Siskiyous

Technology Advisory Committee (TAC)

Meeting Minutes

October 9, 2018

2:00pm – 3:00pm

Board Room

Present: TJ Baugus, Josh Collins, David Gault, Jan Harris, Wayne Keller, Anne-Marie Kuhlemann, Darlene Melby, Nathan Rexford, Theresa Richmond

Absent: Jesse Cecil, Nancy Coughlin, Jim Gilmore, Melissa Green, Kelly Groppi, Kent Gross, Doug Haugen, Jesse Mullin, Val Roberts, Stephen Schoonmaker, Meghan Witherell

Notetaking: Bethany Golly

1) Approve Minutes: Meeting notes are now called meeting minutes.

2) Review Technology Master Plan (revised after TAC feedback):

- References to Banner Steering and Technology Council will remain in this iteration as historical references
- ODS inaccuracy was corrected
- COGNOS is licensed with ODS and cannot be used for other functions currently filled by Argos. COGNOS will not query off production data and will be more user-friendly. Queries will be more standardized between users.
- New technology – where does funding come from when technology becomes outdated and in need of replacement? Refresh budget split is laid out in the tactical plan.
- Specialized equipment is maintained by the department that was purchased.
- Canvas - write in that any instructor utilizing Canvas *should* go through Canvas training
- Overall document - should it be informational or strategic? It should be both. Where we're at should be well-documented, but so should our future plans.
- Objective boxes are in-line with the related topics, and are further explained in the tactical plan.

3) Technology Tactical Plan: Revise how many printers we purchased (FY18 where did our refresh money go?) Josh, Nathan, David, TJ, and Wayne will meet with Wayne regarding corrections or notes on the tactical plan, and entire group will discuss at the next meeting.

4) Technology Projects update:

- Upgrading firewall (we only have one, and we should have two - costs ~\$150,000 for the new pair we want). Our small college needs the same standard of security that large universities have, regardless of size.
- Discovery crawls through all files on network to look for sensitive data such as SSNs, credit card numbers. Crown Jewels should be locked in the tower instead of spread around the castle.
- Banner Upgrade: Banner 9 upgrade will start 11/9 in the afternoon. Upgrade will continue over the weekend, and Monday will have some users testing functions to ensure the upgrade works. Students will be told the system will be down until Tuesday at 11pm.
- Single sign on for student email? New Common Authentication Server (CAS) server has been built. Once Banner 9 upgrade has finished, we'll put everything on this single sign-on. Will need to reset existing student passwords.