



## Web Team

### Meeting Notes

November 19, 2015

3:00 pm

DLC 4

Present: David Fleet, Ben Harris, Eric Houck, Nancy Shepard, Dawn Slabaugh  
Special Guest: Chris Wehman. Absent: Jim Gilmore Notes by: Corinne Fleischer

1. Review of last meeting notes and followup on action items – no followup yet from Athletics on PrestoSports. There is concern about getting follow up from Athletics due to all the broken links that have been discovered. Nancy will send an e-mail to Dennis on PrestoSports and let him know that there are link corrections on hold, pending this follow-up.
2. Website rebuild and/or refresh – Chris gave his recommendation that we immediately migrate from the current web server running the windows 2003 OS. The hardware has been out of support for at least 5 years and the operating system has been deprecated since July 15, 2015.

Nancy will make the changes noted to the last meeting notes and post online.

#### New Business

1. Nancy contacted Happy Dog Web Designs to get a quote for an evaluation for our web environment from Dana Bandy. He is willing to do an initial evaluation that is estimated to take 2-3 hours at \$75.00 per hour. It was recommended by the Team that we do a PSA to work with Dana for this evaluation. Nancy will write up the PSA to include up to 10 hours of his time. Dawn said that she would be willing to cover part of this cost out of her marketing budget since it involves our main marketing tool. We would give Dana from Happy Dog Web Designs access via team viewer and do a VC meeting.

Evaluation of the connection / encryption / hardware (if in house) vs. cloud and the cost benefit is recommended by Chris. If in house we would need to budget around \$12,000.00 for the hardware.

Goal is to change from the current static webpages to dynamic webpages. To have a dynamic directory and online courses page, etc.

2. Looking Glass: There might be some efficiencies of scale if we do other projects with this company as well. An evaluation of the details of what they can offer us and the grants available. Web content management, hosting the site and update.
3. Chris Wehman has agreed to be on the Web Team.

Next Meeting is scheduled for: December 16<sup>th</sup>, 2015 @ 1:30 p.m.