

If you are interested in starting a new club here at College of the Siskiyou, please fill out the petition below as a guideline for your club's constitution. Return both to the ASB office.

**COLLEGE OF THE SISKIYOU
PETITION TO ORGANIZE A NEW CLUB**

Name of proposed club:

Purpose of proposed club:

Membership requirements:

We, the undersigned, agree to the following:

1. Upon approval of our constitution by the ASB, to have a representative at all Club Council meetings.
2. To serve COS students and the college community.
3. To cooperate with other clubs in working for the good of the college.
4. To submit a constitution to the ASB within four weeks.
5. To inform ourselves of school policies as they relate to clubs and to observe these policies in all activities of our club.

Signatures:

Club Advisor:

Students/new club members (minimum two students):

ASB Advisor:

Date:

Received by ASB Office: (Date)

Approved by majority vote? _____ Date: _____

OUTLINE FOR CLUB CONSTITUTION

ARTICLE I: Name of Organization

The name of this organization shall be:

ARTICLE II: Purpose of Organization

The purpose of this organization shall be :

_____ (social, service,
honorary, polical,
departmental, special interest, etc.)

ARTICLE III: Membership

(Generally, any currently enrolled COS student is eligible to join any club. It is important to state that all members must be ASB cardholders each semester.)

ARTICLE IV: Officers

Section 1. The officers shall be: _____ (Typical officers include a president/chair, vice president/vice chair, secretary, and treasurer)

Section 2. The club shall be organized with the following structure:

Section 3. The club shall select a member to represent the club on the Club Council.
(currently held during
Student Services Council, 1st Tues of every month, 9-11 am)

Section 4. To be eligible for office, candidates shall

Section 5. Officers shall be elected/appointed (select one) and shall take office (date, or upon election in spring semester, etc.). Elected officers must receive (example: majority, plurality, 2/3, etc.) of votes to be elected.

Section 6. Vacancies in offices shall be filled by (appointment, election, etc.)

ARTICLE V: Meetings

Section 1. Regular meeting shall be held

Section 2. Special meetings may be called by

Section 3. A quorum of (2/3, 1/2, 2, etc.) of the members and officers shall be necessary to conduct business. (Select a number which allows you to do business regularly but which prevents a small number of members or officers from controlling the club.)

ARTICLE VI: Advisor

An advisor shall be a faculty or staff member at College of the Siskiyous and must be present at all meetings.

ARTICLE VII: Amendments and Ratification

The constitution shall be ratified by a _____ (majority, 2/3 vote, etc.) vote of the members attending a meeting with a quorum.

ARTICLE VIII: Effective date

The constitution will be in effect upon approval by the Associated Student Board.