

Administrative Support/Management (ASM) Senate

Agenda

April 23, 20129
(2:00pm –3:00pm)

Building #1 – Boardroom
College of the Siskiyous
800 College Ave
Weed, CA 96094

ASM Members

Angel Keen
Anne-Marie Kuhlemann
Barbara Douglass
Beverly Muelrath
Brynn Fogerty
Chris Wehman
Christina Van Alfen
Cindy Martel
Dawnie Slabaugh
Doug Haugen
Elaine Eldridge
Emily Anderson Moser
Jan Harris
Jeannine Greenslade
Jonathan Junpradub
Kelly Groppi
Kent Gross
Kim Freeze
Larry Glenn
Maria Ferrasci
Meghan Witherell
Nancy Miller
Ryan Galbraith
Samantha Worthington
Scott Daffren
Sheila Grimes
Stephanie Wroten
Tina Schoffstoll
Veronica Rivera
Wayne Keller
Zach Myers

- A. Call to Order** 2:00m
- B. Roll Call** 2 minutes | Action
The Secretary will take roll. A quorum will be 20% of the ASM Senate membership. No action can be taken without a quorum; however, information items may proceed and are open to the public.
- C. Agenda Approval** 2 minutes | Action
The ASM Senate will consider any amendments to the agenda. Only changes in the order of the agenda or removal of items from the agenda are allowed. Additions must be in compliance with The Brown Act.
- D. Approval of Minutes** 2 minutes | Action
The ASM Senate will consider approval of prior minutes
- E. Public Comment**
This segment of the meeting is reserved for persons desiring to address the College of the Siskiyous ASM Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASM Senate may briefly respond to statements made or questions posed, however, for further information, please contact the ASM President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)
- F. Unfinished Business**
1. ASM Handbook | Wehman 2 minutes | Information
Senators will hear an update from the handbook taskforce
- G. New Business**
1. Staff Development Committee | Groppi 3 minutes | Action
Senators will consider approval of \$200 donation to Staff Appreciation Day for the purchases of door prizes
2. Intuitional Master Plan review | Haugen 7 minutes | Information/Action
Senators will review and make recommendations to the IMP document.
3. Work related questions from ASM members | Haugen 10 minutes | Information
Senators will discuss what systems in place to address various working conditions questions that arise.
4. Committee/Council Appointment assignments | Haugen 7 minutes | Information
Senators will review and sign up for vacant positions on committees and councils.
- H. Executive Committee Report** 5 minutes | Information
President, Vice President, Secretary, Treasurer, Immediate Past President will each provide a one (1) minute update related to activities for each office.
- I. Committee/Council/Senate Reports** 20 minutes | Information
ASM Representatives will provide one (1) minute update on activities of each committee, council or senate. Future agenda items may be needed
ASM Committee(s)
Service and Recognition Committee – (?) Groppi (ASM treasurer)

Participatory governance

Board – (1) Haugen
College Council – (2) Wroten,
Integrated Planning and Budget (IPB) – (?)Keller
Instruction Council – (2) Wehman, Eldridge
Administrative Council - (1)
Student Services Council – (2)Witherell, Wroten

Committees/Councils/Senates

Academic Senate - (1)
Classified Senate – (1)
Curriculum –(1) Eldridge
Distance Learning – (?) Kuhlemann
Diversity Council – (?) Haugen, Muelrath, Wroten
Foundation – (1) Slabaugh
Health Benefits – (?) Wehman, Eldridge
Safety – (?) Ferachie, Haugen, Miller
Technology Advisory Committee (TAC) – (?)Keller(Chair), Gross, Harris, Haugen, Kuhlemann,
Witherell, Groppi
Web Team – (?)Keller, Kuhlemann, Slabaugh

J. Communication from the Floor

This time is reserved for any Senate members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

K. Adjournment