

Administrative Support/Management (ASM) Senate

Minutes
September 24, 2020
 (1:00pm – 2:00pm)

Zoom: Meeting ID
<https://cccconfer.zoom.us/j/97740099373>

- A. Call to Order** 1:00pm

- B. Roll Call** 2 minutes | Action
The Secretary will take roll. A quorum will be 20% of the ASM Senate membership. No action can be taken without a quorum; however, information items may proceed and are open to the public.
19 Senators Present

- C. Agenda Approval** 2 minutes | Action
The ASM Senate will consider any amendments to the agenda. Only changes in the order of the agenda or removal of items from the agenda are allowed. Additions must be in compliance with The Brown Act.
One change- Suzie Clark one z
Ayes 18 Nays-0 Abstain -0
1st Rexford 2nd Van Alfen

- D. Approval of Minutes** 2 minutes | Action
The ASM Senate will consider approval of prior minutes
Ayes- 18 Nays- 0 Abstain- 1
1st Rivera 2nd Goltz
Missing May minutes we will attach to the next minutes for approval

- E. Public Comment**
This segment of the meeting is reserved for persons desiring to address the College of the Siskiyou ASM Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASM Senate may briefly respond to statements made or questions posed, however, for further information, please contact the ASM President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)
None

- F. Unfinished Business**
 - 1. Policies & Procedures recommendations | Rexford 5 minutes | Action
Senators will consider updates to BP 7240 – Confidential Employees.
Proposed AP 7240- Presentation by Rexford with proposed AP language
Motion to move to Presidents Cabinet for further review
1st Van Alfen 2nd Goltz Ayes 18 Nays 0 Abstain 0

- G. New Business**
 - 1. Cost Containment Ideas | Haugen 2 minutes | Information
Senators will discuss ideas for cost containment to recommend to the College Council.
 - 2. Committee membership | Haugen 10 minutes | Action
Senators will select members to represent the ASM Senate on the following Committees:
ACCJC steering committee for the fall 2022 (2 members)Rexford
Enrollment Management (2 members)Weston, Miller
Student Conduct and Grievance (2 members)Haugen
DSPS Advisory Committee (1 member)Anderson
EOPS Advisory Committee (1 member)Weston
 - 3. ASM Senate Annual Goals | Haugen 5 minutes | Information
Senators will identify annual goals for our Senate
Policy and Procedure recommendations & Accreditation report / gaps

ASM Members

P	Anderson Moser, Emily
	Clark, Suzie
	Donaldson, Matt
P	Douglass, Barbara
	Eldridge, Elaine
P	Ferrasci, Maria
P	Galbraith, Ryan
P	Goltz, Debbie
P	Greenslade, Jeannine
	Groppi, Kelly
	Gross, Kent
P	Haugen, Doug
P	Kaae, Desiree
P	Keen, Angel
P	Kuhlemann, Anne-Marie
	Martel, Cindy
	Matheson, Andrew
	Michelon, Max
P	Miller, Nancy
P	Muelrath, Beverly
	Myers, Zach
P	Rexford, Nathan
P	Rivera, Veronica
P	Slabaugh, Dawnie
P	Van Alfen, Christina
	Weatherton, Joe
P	Wehman, Chris
P	Weston, Regina
	Witherell, Meghan
	Worthington, Samantha
P	Wroten, Stephanie

4. Equity and Inclusion training | Haugen 5 minutes | Information
Senators will review training opportunities for the District
All trainings were attended by at least one Senator
5. Holiday Basket Plan | Groppi 5 minutes | Information
Senators will discuss COVID-19 friendly ways to conduct the annual holiday food baskets
Gift Cards
6. Future meetings | Haugen 1 minutes | Information
Senators will review future meeting dates:
October 8, 2020 November 5, 2020 December 3, 2020

H. Executive Committee Report 5 minutes | Information
President, Vice President, Secretary, Treasurer, and Immediate Past President will each provide a one (1) minute update related to activities for each office.

I. Committee/Council/Senate Reports 20 minutes | Information
ASM Representatives will provide one (1) minute update on activities of each committee, council or senate. Future agenda items may be needed

ASM Committee(s)

Service and Recognition Committee – Slabaugh, Greenslade, Eldridge, Groppi (ASM treasurer)

Those who were not recognized in the May 2020 will be recognized in November 2020

Participatory governance

Board – (1) Haugen *approved to move to the Design stage of New Dorms*

College Council – (2) Wroten, Miller *Goal AP&BP's*

Integrated Planning and Budget (IPB) – (2) Van Alfen, Rivera *Open positions, Cares Act*

Instruction Council – (2) Van Alfen, Weston/Wroten

Administrative Council - (1) Rivera

Student Services Council – (2) Wroten, Rexford

Committees/Councils/Senates

Academic Senate - (1) Wroten

ACCJC steering committee (2 members)Rexford

Classified Senate – (1) Wehman

Curriculum – (1) Eldridge

Enrollment Management – (2) Miller, Weston

Distance Learning – (1) Kuhlemann

Diversity Council – (unlimited) Muelrath, Wroten, Douglass

DSPS Advisory Committee (1 member)Anderson

EOPS Advisory Committee (1 member)Weston

Foundation – (1)

Health Benefits – (2) Wehman, Eldridge

Safety – (1) Meyers

Student Conduct and Grievance (2 members)Haugen

Technology Advisory Committee (TAC) – (2) Haugen, Groppi

J. Communication from the Floor

This time is reserved for any Senate members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

None

K. Adjournment