

# Administrative Support/Management (ASM) Senate

*Agenda*  
**November 18, 2020**  
 (2:30pm – 3:30pm)

Zoom: Meeting ID  
<https://cccconfer.zoom.us/j/95477375360>

- A. Call to Order** 2:30pm
- B. Roll Call** 2 minutes | Action  
*P next to name for attendance. 2 Senators left early missing last two votes.*
- C. Agenda Approval** 2 minutes | Action  
*1<sup>st</sup>-Rexford with changes for an extension of F to be longer than 5 minutes*  
*2<sup>nd</sup>-Van Alfen*  
*14- Yes 0- Nay 0- Abstain*
- D. Approval of Minutes** 2 minutes | Action  
*1<sup>st</sup>- Wroten*  
*2<sup>nd</sup>- Van Alfen*  
*14-Yes 0- Nay 0- Abstain*
- E. Public Comment**  
*None*
- F. Unfinished Business**
  - 1. Policies & Procedures recommendations | Rexford 5 minutes | Action  
*No vote at this time. Information sent to Senators for further review.*
- G. New Business**
  - 1. Cost Containment Ideas | Haugen 2 minutes | Information  
*None at this time*
  - 2. Committee membership | Haugen 10 minutes | Action  
*Anderson-Moser/ Kae to be on College Council and Wroten as alternate.*
  - 3. Holiday Basket Plan | Groppi 5 minutes |  
*Possible further meeting for food bank donation unable to proceed as usual with COVID restrictions this year.*
  - 4. Future meetings | Haugen 1 minutes |  
 Information  
*December 16, 2020*
- H. Communication from the Floor**  
*Aministrators are tired on Campus endless responsibilities and overextended on campus needs to staff ratio - Wroten*  
*CDC guidelines say do not travel or have gatherings on Thanksgiving- Rivera*
- I. Adjournment**  
*1<sup>st</sup> –Rivera*  
*2<sup>nd</sup> –Slabaugh*  
*12 –Ayes 0- nays 0- Abstain*

## ASM Members

P	Anderson Moser, Emily
	Clark, Suzie
	Donaldson, Matt
	Douglass, Barbara
	Eldridge, Elaine
P	Ferrasci, Maria
	Galbraith, Ryan
	Goltz, Debbie
P	Greenslade, Jeannine
P	Groppi, Kelly
P	Gross, Kent
P	Haugen, Doug
P	Kaae, Desiree
P	Keen, Angel
P	Kuhlemann, Anne-Marie
	Martel, Cindy
	Matheson, Andrew
	Michelon, Max
	Miller, Nancy
	Muelrath, Beverly
	Myers, Zach
P	Rexford, Nathan
P	Rivera, Veronica
P	Slabaugh, Dawnie
P	Van Alfen, Christina
	Weatherton, Joe
P	Wehman, Chris
	Weston, Regina
	Witherell, Meghan
	Worthington, Samantha
P	Wroten, Stephanie