



19-20 Guided Pathways Funding Request Application

Contact Information

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Discipline/Area	Instruction
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Overall Proposal

Funding request(s) must be linked to one or more of the Pillar Team Foci: Create Curricular Paths, Help Students Choose and Enter Their Path, Help Student Stay on Their Path and/or Ensure Learning is Happening with Intentional Outcomes.

Provide a short summary of your proposal and how it will support one or more of the identified Pillar Team goals. Cite any research evidence that supports the need for your proposal.

For the December 13th Flex Day, we will be coordinating an activity that will solidify program maps by listing recommended courses per term, per program. This activity will:

1. Create Curricular Paths
2. Help Students Enter Their Path
3. Help Student Stay on Their Path

Description of request

Provide details of your request. Specifically, describe what you plan to do. (Costs are requested in a separate section).

In hopes to attract more participation and, keep people focused on the activity, we would like to provide our participants with breakfast. The session is 2 hours in length and is scheduled from 9a – 11a.

Intended Outcomes and Assessment

If funded, what are the intended qualitative/quantitative outcomes and how do you plan to implement? Please describe what type of Institutional Research data you will use, how you will analyze it, and/or how you will collect and analyze other data to evaluate your outcomes.

For the activity, a Google Sheet has been created. Outcomes of this session would produce a completed spreadsheet with all programs represented. This will provide the data needed in order to be eligible for the Bakersfield College Program Mapper pilot (if we choose to pursue). We will also have the data needed to create program maps on our website.

Ideally, once the maps are marketed to students, we will be able to compare baseline data with 'post' map data and measure enrollment, retention, and outcomes.

Requested Amount

Calculate estimated expenses. Please list expenses associated with your request. Please indicate if your request can be found in last year's Program Review.

*Ex. Compensation for two adjuncts to map ECE program classes. **TOTAL: \$4000. No, not requested via the Program Review process.** Breakfast for 40 participants at \$8/person: \$320. This was not previously requested in Program Review.*

Signatures

Person Preparing the Request:

Name (printed)	Char Perlas
Signature	
Date	December 3, 2019

Administrator/Supervisor Acknowledgement of Request:

Name (printed)	
Signature	
Date	

Guided Pathways Expenditure Guidelines

The State of California's \$150 million one-time investment in the Guided Pathways Award Program will give each of our 114 colleges the opportunity to begin implementation of the Guided Pathways framework. This investment will support an intensive five-year planning and implementation process at each participating college. Using the Guided Pathways framework, colleges will rethink and redesign programs and services into cohesive, campus-wide strategies to achieve the outcomes expected by the state, our system, and our students. Guided Pathways allocations are to be used to directly support the implementation of the Guided Pathways framework.

REASONABLE and JUSTIFIABLE

All expenditures should be reasonable and justifiable. "Reasonable" means expenditures are prudent and every effort is made to utilize funds efficiently. "Justifiable" means expenditures are consistent with goals and activities related to Guided Pathways implementation. Colleges are strongly urged to develop policies and procedures to document and justify Guided Pathways expenditures. Developing written documentation prior to the time of expenditure is recommended. This documentation should clearly establish the link between a given expenditure and Guided Pathways goals and objectives.

ULTIMATE RESPONSIBILITY

Colleges and districts are ultimately responsible for expenditure decisions. This responsibility cannot be delegated. Guided Pathways will be included in the District Audit Manual with the expectation that expenditures district-contracted auditors annually audit expenditures. Audits may also be conducted by the California Bureau of State Audits, the Chancellor's Office, or other government agencies with a lawful interest in the expenditure of funds.

NON-ALLOWABLE EXPENDITURES

The Chancellor's Office has identified the following non-allowable expenditures:

1. Gifts -- Public funds may not be used for gifts or monetary awards of any kind. Expenditures for a public purpose are not considered a gift of public funds.
2. Stipends for students -- funds cannot be used to pay stipends to students for participation in program or classroom activities.
3. Political Contributions.
4. Courses -- funds may not be used to pay for the delivery of courses that generate FTES.
5. Supplanting – Any funds spent on these programs should supplement, not replace, general or state categorical (restricted) district funds expended on similar program activities prior to the availability of program funding. This restriction applies to categorical programs and any other federal, state, and county programs.

In general, the Chancellor's Office will not provide an exhaustive list of allowable and non-allowable expenditures, as decisions for each expenditure must be made locally according to program objectives and activities, and the "reasonable and justifiable" criteria as outlined above.